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# **Labour Force Survey**

## **September 2007**

### **Metadata**

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## Labour force survey, September 2007 (LFS16)

The LFS 16 data is contained in two files. The files are flat, ASCII, fixed field files, with one line of given length per record. This format was chosen so as to make the data usable with as many statistical programs as possible, and thus accessible to as wide a range of people as possible.

Users can also access, explore and download the micro data in various formats, i.e. SAS, SPSS, Stata, etc. as well as the metadata from StatsOnline at [www.statssa.gov.za](http://www.statssa.gov.za). Click on 'Interactive data

Other important information can be found in the:

Questionnaire  
Additional code lists (occupation, industry, district council, etc.)  
Relevant statistical release  
Record layouts  
Stats SA's website: [www.statssa.gov.za](http://www.statssa.gov.za)

### The data files

The files and the corresponding sections of the questionnaire are as follows:

**Person:** Data from flap and Section 1  
**Worker:** Data from sections 2, 3, 4, 5 and 6

**Each section contains the following information for each variable:**

#### **Description of variables.**

**Descriptive name:** This is a short description of the variable with the variable name in brackets.

**Position of the variable:** The position of a variable within a record is recorded in the format (@xxx y). “@xxx” indicates that the variable starts at position (i.e. column) xxx, and “y” indicates the length of the field. All variables are numeric and right justified except for District Council (DC), which is character and thus left justified.

**Final code list:** The range of valid values for variables. For continuous variables it only reflects the upper and lower limits.

**Not applicable:** The code for not applicable is provided for each variable.

**Missing value:** The code for “missing”/“unspecified” values is given for each variable.

**Note to users:** Additional information for further clarity on questions.

**Merging files:**

Each record contains a unique number (UqNr), which is a household identifier. For the individuals in a household, a further two digits that constitute the person number (PersonNr) exists which can be used together with the unique household identifier (UqNr) to merge the PERSON and the WORKER files.

**METHODOLOGY****1. Official and expanded unemployment rates**

Statistics South Africa (Stats SA) uses the following definition of unemployment as its *official* definition. The *unemployed* are those people within the *economically active population* who: (a) did not work during the seven days prior to the interview, (b) want to work and are available to start work within two weeks<sup>1</sup> of the interview, and (c) have taken active steps to look for work or to start some form of self-employment in the four weeks prior to the interview. The *expanded definition of unemployment* excludes criterion (c).

The expanded definition therefore includes persons who said they were unemployed but had not taken active steps to find work in the four weeks prior to the interview (i.e. discouraged work-seekers).

**2. Sample design**

Enumeration Areas (EAs) that had a household count of less than twenty-five were omitted from the census frame that was used to draw the sample of Primary Sampling Units (PSUs) for the Master Sample. Other omissions from the Master Sample frame included all institution EAs except workers' hostels, convents and monasteries. EAs in the census database that were found to have less than sixty dwelling units during listing were pooled.

The Master Sample is a multi-stage stratified sample. The overall sample size of PSUs was 3 000. The explicit strata were the 53 district councils. The 3 000 PSUs were allocated to these using the power allocation method. The PSUs were then sampled using probability proportional to size principles. The measure of size used was the number of households in a PSU as calculated in the census.

The sampled PSUs were listed with the dwelling unit as the listing unit. From these listings systematic samples of dwelling units per PSU were drawn. These samples of dwelling units form clusters. The size of the clusters differs depending on the specific survey requirements. The LFS uses one of the clusters that contain ten dwelling units.

**3. Rotating panel methodology**

Statistics South Africa uses a rotating panel methodology for the LFS, to ultimately obtain a better picture of movements into and out of the labour market over time. The rotating panel methodology involves visiting the same dwelling units on a number of occasions (in this instance, five at most). After the panel is established, a proportion of the dwelling units is replaced each round (in this instance, 20%). New dwelling units are added to the sample to replace those that are taken out. The advantage of this type of design is that it provides the basis for monitoring changes in the work situation of members of the same households over time, while retaining the larger picture of the overall employment situation in the country. It also allows for both longitudinal and cross-sectional analysis.

**4. Coverage**

The target population is all households, as well as residents in workers' hostels and convents/monasteries. The survey does not cover institutions such as old age homes, hospitals, prisons and military barracks.

**5. Weighting the LFS of September 2007**

A two-stage weighting procedure was applied to the LFS

The PSU inclusion probability is given by

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<sup>1</sup> This reference period increased from one week to two weeks from mid-2004.

$$P_{PSU} = \frac{n_{PSU}}{N_{PSU}} \cdot n_s,$$

where  $n_{PSU}$  is the number of households constituting the selected PSU during census fieldwork,  $n_s$  is the number of PSUs per stratum, in this case the District Council (DC) and  $N_{PSU}$  is the number of households constituting the selected stratum during census fieldwork.

The household inclusion probability per PSU is given by

$$P_{HH} = \frac{n_{HH}}{H_{HH}},$$

where  $n_{HH}$  is the number of selected dwelling units per PSU,  $H_{HH}$  is the number of dwelling units in the PSU in question at a particular time different from the census time.

The non-response adjustment factor is given by  $\frac{1}{r_{HH}}$ , where  $r_{HH}$  is the response rate and is given by

$r_{HH} = \frac{n_{RESP}}{n_T}$  where  $n_{RESP}$  is the number of responding households and  $n_T$  is the total number of visited

households (in the sampled dwelling units) per PSU. The design weights adjusted for non-response are now given by

$$W_{HH} = \frac{1}{P_{PSU} \cdot P_{HH} \cdot r_{HH}}$$

A SAS macro called CALMAR was used to benchmark  $W_{HH}$  to the population estimates. The mid-year population estimates were adjusted to give population estimates for September 2007 (when survey fieldwork took place).

## 6. Symbols used in the tables of the Statistical Release

When a dash (-) is shown there were no respondents in the category.

When a single asterisk (\*) is shown in the table, the sample size was too small to give reliable estimates.

## 7. Questionnaire

Details about the questions included in the LFS questionnaire administered by field-staff are presented below. As indicated in Table A, the LFS questionnaire has six sections (excluding the Flap), each of which focuses on a particular area of relevance to labour market issues and associated concerns. In total, the questionnaire contains 98 questions.

**Table A: Contents of the LFS 16 questionnaire**

Section	Number of questions	Details of each section
<b>Flap</b>	7	Demographic information (name, age, sex, population group.). Particulars of each person in the household
<b>Section 1</b>	19	Biographical information (marital status, language, education, training, literacy, etc.)
<b>Section 2</b>	7	Activities related to work in the past seven days
<b>Section 3</b>	17	Unemployment and non-economic activities
<b>Section 4</b>	35	Main work activities in the past seven days
<b>Section 5</b>	8	Job creation and expanded public works programme activities in the past six months
<b>Section 6</b>	5	Agricultural activities, uncompensated activities in the past 12 months
<b>All sections</b>	<b>98</b>	Comprehensive coverage of all aspects of the labour market

Table (i): Household response rates by province, September 2007

Result code	Western Cape	Eastern Cape	Northern Cape	Free State	KwaZulu-Natal	North West	Gauteng	Mpumalanga	Limpopo	South Africa
Completed	66.8	85.5	81.9	82.5	89.4	83.0	72.4	80.1	87.3	81.4
Non-contact	10.0	0.4	0.9	1.3	0.3	2.5	9.2	2.0	2.0	3.3
Refused	6.0	0.5	1.8	1.1	0.8	1.7	6.4	3.0	1.7	2.5
Partly completed	0.2	0.0	0.0	0.0	0.0	0.1	0.4	0.1	0.1	0.1
No usable information	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vacant	4.5	2.6	4.0	4.7	2.9	1.9	2.5	3.7	2.5	3.2
Listing error	2.6	0.2	0.3	0.2	1.0	0.5	2.1	0.5	0.2	1.0
Other	7.5	3.6	4.6	5.8	3.4	3.5	4.9	5.7	1.4	4.4
Unoccupied	2.4	7.1	6.2	4.0	2.2	6.4	1.8	4.8	4.7	4.0
<b>Total</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>
<b>Total (Thousand)</b>	<b>4 370</b>	<b>4 450</b>	<b>2 334</b>	<b>2 731</b>	<b>7 462</b>	<b>2 964</b>	<b>4 275</b>	<b>2 653</b>	<b>3 125</b>	<b>34 364</b>

\*Totals include households with no qualifying members.

## DATA FILE: PERSON

Unique number (UqNr)

(@ 1 14.)

## Unique household identifier

Users should be aware that Stats SA has introduced a new numbering system in the LFS13 (March 2006) dataset. This was deemed necessary since, if analysed in a particular way, the old numbering system did not preserve the confidentiality of individual records to the satisfaction of Stats SA.

As a result of the changes made, there is no link with some of the previous datasets.

Note: This is the unique household identifier, which can be used to merge data from person file with data for the same household in the worker file.

*Person number (PersonNr)* (@15 2.)

Person (respondent) number within Household

Valid range: 01 – 30

Note: The two fields above (unique number and person number) can be used to merge data from person file with data for the same individuals in the worker file.

*Primary sampling unit (PSU)* (@17 3.)

Valid range: 001 - 089

(See also Unique household identifier)

*Province (Prov)* (@20 1.)

South African provinces

Derived variable: Derived from the first digit of the Unique Number.

## Final code list

1 = Western Cape

2 = Eastern Cape

3 = Northern Cape

4 = Free State

5 = KwaZulu-Natal

6 = North West

7 = Gauteng

8 = Mpumalanga

9 = Limpopo

*District council/metro (DC)* (@21 14.)

In South Africa there are 53 district councils (DCs) which consist of forty-seven (47) non-metropolitan areas and six (6) metropolitan areas. Of the forty-seven (47) non-metropolitan areas, forty-two (42) of the DCs are confined to a single province (DC 11 and DC41 do not exist). In addition, there are five DCs, which are cross provincial boundaries (CBDC) and are coded CBDC1, CBDC2, CBDC3, CBDC4 and CBDC8. Although DC9 is not classified as CBDC it also crosses provincial boundaries.

Cross-boundary DCs and provinces affected:

Code	DC	Province
CBDC1	Kgalagadi	Northern Cape and North West
CBDC2	Metsweding	Gauteng and Mpumalanga

CBDC3	Sekhukhune cross-boundary	Limpopo and Mpumalanga
CDDB4	Eastern cross-boundary	Limpopo and Mpumalanga
CDDB8	West Rand cross-boundary	Gauteng and North West
DC9	Francis Baard	Northern Cape and North West

### Metropolitan Areas (Metro):

Metropolitan areas are conurbations featuring high population density; intense movement of people, goods and services; extensive development; and multiple business districts and industrial areas. There are six metros and are as follows:

- Cape Town - City of Cape Town
- Durban – Ethekewini municipality
- East Rand – Ekurhuleni Metropolitan municipality
- Johannesburg - City of Johannesburg Metropolitan municipality
- Port Elizabeth - Nelson Mandela
- Pretoria – City of Tshwane Metropolitan municipality

Cross-boundary Metro and provinces affected:

Code	DC	Province
Pretoria	City of Tshwane Metropolitan Municipality	Gauteng and North West

Spatial data for these district councils/metro boundaries are available on request.

### FLAP

*Stayed at least four nights (B\_4Night)*

(@35 1.)

<b>B.1</b>	<b>Has ..... stayed here for at least four nights on average per week during the last four weeks?</b> 1 = Yes 2 = No <i>→ End of questions for this person</i>
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### Note to users

This question is asked for each person found in the selected dwelling. Those who are not household members (those who haven't spent at least four nights per week) would be eliminated on the second category (2 = No). The instruction in this question is to end the interview for those who have answered "No" to this question. It is through this question where household members are identified within the selected dwelling.

### Universe

Every person who has stayed in the households in selected dwelling units.

### Final code list

1 = Yes

*Part of the household in March (B\_Mar07)*

(@36 1.)

<b>B.2</b>	<b>Was ... part of this household in March 2007?</b> 1 = Yes
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	2 = No
--	--------

### Note to users

This question is asked for each person found in the selected dwelling units. It seeks to find out if the household members who are present in the household during the survey (September 2007) were also present during the survey conducted in March 2007. It is through this question that permanent household members are identified within the selected dwelling.

### Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

### Final code list

1 = Yes

2 = No

9 = Unspecified

### Gender (Gender)

(@37 1.)

<b>C</b>	<b>Is ..... a male or a female?</b> 1 = Male 2 = Female
----------	---

### Note to users

This question is asked for all household members, to determine their gender. The enumerators are instructed not to assume the gender of households members by just looking at people's names or physical appearances. In this instance they have to ask the respondent the gender of each member of the household without any assumptions.

### Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

### Final code list

1 = Male

2 = Female

9 = Unspecified

### Age (Age)

(@38 3.)

<b>D</b>	<b>How old is .....? (In completed years - In whole numbers)</b> Less than 1 year = 00.
----------	--

### Note to users

This question is asked to find out the age of the household members. This is asked for each member of the household. The instruction is to write the age in completed years to the nearest whole numbers and not in words. Thus if a person is two years and six months, the instruction is to write the two completed years. For children aged less than a year, the instruction is to write 00.

Mid-year population estimates are produced by five-year age groups. These estimates are applied during the benchmark process. Skewness in estimates might result when estimating age in 1-year groups as a result of the latter reason.

## Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

## Final code list

Valid range: 0 – 108

Unspecified: 999

*Age group (Agegrp)*

(@41 2.)

Derived from Age

## Final code list

01 = 00 - 04 years

02 = 05 - 09 years

03 = 10 - 14 years

04 = 15 - 19 years

05 = 20 - 24 years

06 = 25 - 29 years

07 = 30 - 34 years

08 = 35 - 39 years

09 = 40 - 44 years

10 = 45 - 49 years

11 = 50 - 54 years

12 = 55 - 59 years

13 = 60 - 64 years

14 = 65 - 69 years

15 = 70 - 74 years

16 = 75 - 79 years

17 = 80 - 84 years

18 = 85 +

99 = Unspecified

*Population group (Popgrp)*

(@43 1.)

<b>E</b>	<b>What population group does ..... belong to?</b>
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	1 = African/Black
	2 = Coloured
	3 = Indian/Asian
	4 = White
	5 = Other

### Note to users

This question is asked to determine the population group of persons from the selected dwelling units. The respondent must answer for each member and the enumerator shouldn't make any assumptions. The enumerator is also instructed not to make any conclusions, which may be influenced by his observation or using people's names during the interview. This question may seem very sensitive to some respondents especially in this post apartheid era, but it is important to find out the composition of the South African population.

### Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

### Final code list

- 1 = African/Black
- 2 = Coloured
- 3 = Indian/Asian
- 4 = White
- 9 = Other and unspecified

## SECTION 1

### *Marital status (Q11aMari)*

(@44 1.)

<b>1.1.a</b>	<p><b>What is .....’s present marital status?</b></p> <ul style="list-style-type: none"> <li>1 = Married</li> <li>2 = Living together like husband and wife</li> <li>3 = Widow/Widower</li> <li>4 = Divorced or Separated</li> <li>5 = Never married</li> </ul>
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} → *Go to Q 1.2*

### Note to users

This question is about the marital status of the members of the household. There are different kinds of marriages in South Africa, even if a couple is living together as husband and wife they are regarded to be married. Both modern and traditional marriages are considered in this question.

If the response is widow/widower, divorced or separated and never married the enumerator is instructed to go to (Q 1.2), which is on language most often spoken at home.

### Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

## Final code list

- 1 = Married
- 2 = Living together like husband and wife
- 3 = Widow/Widower
- 4 = Divorce or Separated
- 5 = Never married
- 9 = Unspecified

*Spouse/partner live in this household (Q11bSpou)*

(@45 1.)

<b>1.1.b</b>	<b>Does .....’s spouse/partner live in this household?</b> 1 = Yes 2 = No  → <i>Go to Q 1.2</i>
--------------	---

## Note to users

This question is only applicable for those people who answered “Yes” in (Q 1.1.a), thus “Married” or “Living together as husband and wife”. It is through this question that it will be seen on average, in how many households partners live together.

## Universe

Only those people who are married or living together as husband and wife.

## Final code list

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Spouse number (Q11cPsnN)*

(@46 2.)

<b>1.1.c</b>	If 1.1.b = 1 <b>Which person is the spouse/partner of .....?</b> Give person number
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## Note to users

This question is only applicable for those people who answered “Yes” in (Q 1.1.a), thus “Married” or “Living together as husband and wife” and “Yes” in (Q1.1.b). It confirms the information on the previous question, which seeks to determine whether couples within the visited household live together or not.

## Universe

Only applicable to those live-in partners within the selected dwelling unit.

## Final code list

- Valid range: 01 – 13
- Not applicable: 88
- Unspecified: 99

*Language (Q12HLang)*

(@48 2.)

<b>1.2</b>	<b>Which language does ..... speak most often at home?</b>
	01 = Afrikaans
	02 = English
	03 = Isindebele/ South Ndebele/ North Ndebele
	04 = Isixhosa/ Xhosa
	05 = Isizulu/ Zulu
	06 = Sepedi/ Northern Sotho
	07 = Sesotho/ Southern Sotho/ Sotho
	08 = Setswana/ Tswana
	09 = Siswati/ Swazi
	10 = Tshivenda/ Venda
	11 = Xitsonga/ Tsonga
	12 = Other, specify

### Note to users

This question seeks to determine which language members of the household speak most often at home. South Africa has eleven official languages.

### Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

### Final code list

- 01 = Afrikaans
- 02 = English
- 03 = Isindebele / South Ndebele / North Ndebele
- 04 = Isixhosa / Xhosa
- 05 = Isizulu / Zulu
- 06 = Sepedi / Northern Sotho
- 07 = Sesotho / Southern Sotho / Sotho
- 08 = Setswana / Tswana
- 09 = Siswati / Swazi
- 10 = Tshivenda / Venda
- 11 = Xitsonga / Tsonga
- 12 = Other
- 99 = Unspecified

*Highest education level (Q13aHiEd)*

(@50 2.)

<b>1.3.a</b>	<p><b>What is the highest level of education that ..... has successfully completed?</b></p> <p>00 = No schooling  01 = Grade R/0  02 = Grade 1/ Sub A  03 = Grade 2/ Sub B  04 = Grade 3/Standard 1  05 = Grade 4/Standard 2  06 = Grade 5/Standard 3  07 = Grade 6/Standard 4  08 = Grade 7/Standard 5  09 = Grade 8/Standard 6/Form 1  10 = Grade 9/Standard 7/Form 2  11 = Grade 10/Standard 8/Form 3  12 = Grade 11/Standard 9/Form 4  13 = Grade 12/Standard 10/Form 5/Matric  14 = NTC I  15 = NTC II  16 = NTC III  17 = Certificate with less than Grade 12/Std 10  18 = Diploma with less than Grade 12/Std 10  19 = Certificate with Grade 12/Std 10  20 = Diploma with Grade 12/Std 10  21 = Bachelors Degree  22 = Bachelors Degree and diploma  23 = Honours degree  24 = Higher degree (masters. doctorate)  25 = Other, specify in the box at the bottom  26 = Don't know</p>
	<p>Diplomas or certificates should be of at least six months study duration full time (or equivalent).  <b>If code 17-24 → Go to Q 1.3.b,</b>  <b>If other code → Go to Q 1.4</b></p>

### Note to users

This question is applicable to all household members. The enumerators are instructed that it is only those qualifications already obtained which must be entered. That means the current level, that a person is still busy with is not applicable. It is very important to complete each record even if the person has not attended school. The enumerators are instructed to record diploma and certificates that are of at least six months duration.

### Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

### Final code list

00 = No schooling

- 01 = Grade R / 0
- 02 = Grade 1 / Sub A
- 03 = Grade 2 / Sub B
- 04 = Grade 3 / Standard 1
- 05 = Grade 4 / Standard 2
- 06 = Grade 5 / Standard 3
- 07 = Grade 6 / Standard 4
- 08 = Grade 7 / Standard 5
- 09 = Grade 8 / Standard 6 / Form 1
- 10 = Grade 9 / Standard 7 / Form 2
- 11 = Grade 10 / Standard 8 / Form 3
- 12 = Grade 11 / Standard 9 / Form 4
- 13 = Grade 12 / Standard 10 / Form 5/Matric
- 14 = NTC I
- 15 = NTC II
- 16 = NTC III
- 17 = Certificate with less than Grade 12/Std 10
- 18 = Diploma with less than Grade 12/Std 10
- 19 = Certificate with Grade 12/Std 10
- 20 = Diploma with Grade 12/Std 10
- 21 = Bachelors Degree
- 22 = Bachelors Degree and Diploma
- 23 = Honours Degree
- 24 = Higher Degree (Masters, Doctorate)
- 25 = Other
- 26 = Don't know
- 99 = Unspecified

*Study field (Q13bArea)*

(@52 2.)

<b>1.3.b</b>	<p>If diploma, certificate or degree (code 17 - 24 in Q 1.3.a):  <b>In what area of study was the highest diploma, certificate or degree?</b>          Show prompt card 1 - read out categories if necessary</p> <ul style="list-style-type: none"> <li>01 = Communication studies and language</li> <li>02 = Education, training and development</li> <li>03 = Manufacturing, engineering and technology</li> <li>04 = Human and social studies</li> <li>05 = Law, military science and security</li> <li>06 = Health sciences and social services</li> <li>07 = Agriculture and nature conservation</li> <li>08 = Culture and arts</li> <li>09 = Business, commerce and management studies</li> <li>10 = Physical, mathematical, computer and life sciences</li> <li>11 = Services</li> <li>12 = Physical planning and construction</li> <li>13 = Don't know</li> </ul>
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**Note for users**

This question applies to the people who have diploma, certificate, degree or postgraduate qualifications (Codes 17 – 24 in (Q1.3.a)). The interest in this question is in establishing the field of study in which the qualifications have been obtained.

## Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview with diploma, certificate, degree or post-graduate degree/diploma.

## Final code list

- 01 = Communication studies and language
- 02 = Education, training and development
- 03 = Manufacturing, engineering and technology
- 04 = Human and social studies
- 05 = Law, military science and security
- 06 = Health sciences and social services
- 07 = Agriculture and nature conservation
- 08 = Culture and arts
- 09 = Business, commerce and management studies
- 10 = Physical, mathematical, computer and life sciences
- 11 = Services
- 12 = Physical planning and construction
- 13 = Don't know
- 88 = Not applicable
- 99 = Unspecified

## Skills/Training (Q14SklTr)

(@54 1.)

<b>1.4</b>	<b>Has ..... been trained in skills that can be used for work, e.g. book-keeping, security guard training, welding, child minding?</b> 1 = Yes 2 = No 3 = Don't know } <b>→ Go to Q 1.7.a</b>
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## Note for users

This question seeks to establish how many people have vocational training because of the increased recognition of the importance of this sort of training. Vocational training can help people earn a living either by getting a (better) paying job or by starting their own businesses. The instruction to the interviewer is to go to (Q1.7.a) if the answer to this question is “No” or “Don't know”.

## Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

## Final code list

- 1 = Yes
- 2 = No
- 3 = Don't know
- 9 = Unspecified

*Training duration (Q15LngTr)*

(@55 2.)

<b>1.5</b>	<b>The last time ..... received this type of training, how long did it last?</b> 1 = Less than a week 2 = 1 week 3 = More than 1 week - less than 2 weeks 4 = 2 weeks - less than a month 5 = 1 month - less than 2 months 6 = 2 months - less than 6 months 7 = 6 months or more 8 = Don't know
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### Note for users

The aim of the question is to establish the length of training because some courses provide more skills than others and are of different durations. The length of training is used as a proxy (or indicator) of the value of the course. This question only applies to people who answered, "Yes" in (Q1.4).

### Universe

All household members in selected dwelling units who received skills training.

### Final code list

- 1 = Less than a week
- 2 = 1 week
- 3 = More than 1 week – less than 2 weeks
- 4 = 2 weeks – less than a month
- 5 = 1 month – less than 2 months
- 6 = 2 months – less than 6 months
- 7 = 6 months or more
- 8 = Don't know
- 88 = Not applicable
- 99 = Unspecified

*Field of training (Q16FldTr)*

(@57 2.)

<b>1.6</b>	<p><b>In what field was the training the last time ..... received this type of training?</b></p> <p><i>Show prompt card 1 - read out categories if necessary</i></p> <p>01 = Communication studies and language  02 = Education, training and development  03 = Manufacturing, engineering and technology  04 = Human and social studies  05 = Law, military science and security  06 = Health sciences and social services  07 = Agriculture and nature conservation  08 = Culture and arts  09 = Business, commerce and management studies  10 = Physical, mathematical, computer and life sciences  11 = Services  12 = Physical planning and construction  13 = Don't know</p>
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### Note for users

This question only applies to people who answered, “Yes” in (Q1.4). The interest in this question is in establishing the field in which the people have been trained.

### Universe

All household members in selected dwelling units who received skills training.

### Final code list

- 01 = Communication studies and language
- 02 = Education, training and development
- 03 = Manufacturing, engineering and technology
- 04 = Human and social studies
- 05 = Law, military science and security
- 06 = Health sciences and social services
- 07 = Agriculture and nature conservation
- 08 = Culture and arts
- 09 = Business, commerce and management studies
- 10 = Physical, mathematical, computer and life sciences
- 11 = Services
- 12 = Physical planning and construction
- 13 = Don't know
- 88 = Not applicable
- 99 = Unspecified

### Ability to read (Q17aRead)

(@59 1.)

<b>1.7.a</b>	<p><b>Can ..... read in at least one language?</b></p> <p>1 = Yes  2 = No</p>
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### Note to users

This question is on literacy of the members of the household. It is applicable to each member of the household. A person is considered to be able to read if he/she is able to read a paragraph of at least one hundred words. That means a person who can only read his name and surname is not regarded as being able to read.

## Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

## Final code list

1 = Yes

2 = No

9 = Unspecified

*Ability to write (Q17bWrit)*

(@60 1.)

<b>1.7.b</b>	<b>Can ..... write in at least one language?</b> 1 = Yes 2 = No
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## Note to users

This question is on literacy of the members of the household. It is applicable to each member of the household. A person is considered to be able to write if he/she is able to write a paragraph of at least one hundred words. That means a person who can only write his name and surname is not regarded as being able to write.

## Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

## Final code list

1 = Yes

2 = No

9 = Unspecified

*Education institution (Q18EduIn)*

(@61 2.)

<b>1.8</b>	<b>Which of the following educational institutions, if any, does ..... currently attend?</b> Include distance and correspondence education 1 = Pre-school/ crèche → <i>Go to Q 1.11</i> 2 = School 3 = University 4 = Technikon / University of technology 5 = College 6 = Adult basic education and training/literacy classes 7 = Other adult education classes 8 = Other than any of the above 9 = None → <i>Go to Q 1.11</i>
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## Note for users

This question is asked for all persons in the household. This question also applies to distance and correspondence learning, whether it is on a full-time or part-time basis. It also includes those children that are studying at home, or are being taught by their parents. If the person is currently attending pre-school or not studying (code 1 and 9), the instruction is to go to (Q1.11).

## Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

## Final code list

- 1 = Pre-school/ crèche
- 2 = School
- 3 = University
- 4 = Technikon / University of technology
- 5 = College
- 6 = Adult basic education and training/literacy classes
- 7 = Other adult education classes
- 8 = Other than any of the above
- 9 = None
- 99 = Unspecified

*Study full/part time (Q19Fullp)*

(@63 1.)

<b>1.9</b>	<b>Is this full time or part-time?</b> 1 = Full time 2 = Part-time
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## Note for users

The question is applicable to people who are currently attending an educational institution and is aimed at establishing if the training is on a full-time or part-time basis.

## Universe

All members of the households in selected dwellings that are currently attending an educational institution.

## Final code list

- 1 = Full-time
- 2 = Part-time
- 8 = Not Applicable
- 9 = Unspecified

*Attending classes or distance learning (Q110DLrn)*

(@64 1.)

<b>1.10</b>	<b>Is ..... mainly studying through attending classes or through distance learning?</b> 1 = Attending classes 2 = Distance learning
-------------	---

## Note for users

The question is aimed at finding out whether the people who are currently attending an educational institution receive their training through attending classes or through distance learning. Distance learning refers to a situation where the learners do not have direct contact with the teachers/lecturers, they communicate through mail and other methods such as email.

## Universe

All members of the households in selected dwellings that are currently attending an educational institution.

## Final code list

1 = Attending classes

2 = Distance learning

8 = Not Applicable

9 = Unspecified

### *Fetching water (Q111FetW)*

(@65 1.)

<b>1.11</b>	<p><b>In the last seven days, did ..... spend at least one hour fetching water for home use (not for sale)?</b></p> <p>1 = Yes 2 = No</p> <p style="text-align: right;">→ <i>Go to Q 1.13</i></p>
-------------	---

## Note to users

This question is asked to all members of the household, but only applicable in the seven days prior to the interview. The number of hours is calculated throughout the seven days. Even if a person can spend as little time as possible to collect water per week, as long as the minutes add up to one hour per week she/he qualifies. The instruction in this question is that the water that is collected should not be for sale. If the answer is “No” a person should skip to (Q 1.13).

## Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

## Final code list

1 = Yes

2 = No

9 = Unspecified

### *Hours spent fetching water (Q112HrsW)*

(@66 2.)

<b>1.12</b>	<p><b>How many hours did ..... spend on fetching water in the last seven days?</b></p>
-------------	--

## Note to users

This question is asked to members of the household, who fetched water in the seven days prior to the interview. The number of hours is calculated throughout the seven days. This question is only applicable if there is a “Yes” in the previous question (Q 1.11).

## Universe

All members of the households in selected dwelling units who fetched water in the seven days prior to the interview.

### Final code list

Valid range: 00 – 60

Not applicable: 88

Unspecified: 99

*Fetching wood/dung (Q113FetD)*

(@68 1.)

<b>1.13</b>	<b>In the last seven days, did ..... spend at least one hour fetching wood/dung for home use (not for sale)?</b> 1 = Yes 2 = No  <i>→ Go to Q 1.15</i>
-------------	--

### Note to users

This question is asked to all members of the household, but only applicable in the seven days prior to the interview. The number of hours is calculated throughout the seven days. Even if a person can spend as little time as possible to collect wood/dung per week, as long as the minutes add up to one hour per week he/she qualifies. The instruction in this question is that the wood/dung collected should not be for sale.

### Universe

Every person who has stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

### Final code list

1 = Yes

2 = No

9 = Unspecified

*Hours spent fetching wood/dung (Q114HrsD)*

(@69 2.)

<b>1.14</b>	<b>How many hours did ..... spend on fetching wood/dung in the last seven days?</b>
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### Note to users

This question is asked to members of the household who collected wood/dung in the seven days prior to the interview. The number of hours is calculated throughout the seven days. This question is only applicable if there is a “Yes” in the previous question (Q 1.13).

### Universe

All members of the households in selected dwelling units who collected wood/dung in the seven days prior to the interview.

### Final code list

Valid range: 01 – 90

Not applicable: 88

Unspecified: 99

*Weight (person\_wgt)*

(@71 10.4)

Valid range: 4.8988 – 17680.0730

## DATA FILE: WORKER

*Unique number (UqNr)*

(@ 1 14.)

Unique household identifier

Users should be aware that Stats SA has introduced a new numbering system in the LFS13 (March 2006) dataset. This was deemed necessary since, if analysed in a particular way, the old numbering system did not preserve the confidentiality of individual records to the satisfaction of Stats SA.

As a result of the changes made, there is no link with some of the previous datasets.

Note: This is the unique household identifier, which can be used to merge data from worker file with data for the same household in the person file.

*Person number (PersonNr)*

(@15 2.)

Person (respondent) number

Valid range: 01 – 22

Note: The two fields above (unique number and person number) can be used to merge data from worker file with data for the same individuals in the person file.

*Primary sampling unit (PSU)*

(@17 3.)

Valid range: 001 - 089

(See also unique household identifier)

*Province (Prov)*

(@20 1.)

South African provinces

Derived variable: Derived from the first digit of the Unique Number.

### Final code list

1 = Western Cape

2 = Eastern Cape

3 = Northern Cape

4 = Free State

- 5 = KwaZulu-Natal
- 6 = North West
- 7 = Gauteng
- 8 = Mpumalanga
- 9 = Limpopo

*District council/metro (DC)*

(@21 14.)

In South Africa there are 53 district councils (DCs) which consist of forty-seven (47) non-metropolitan areas and six (6) metropolitan areas. Of the forty-seven (47) non-metropolitan areas, forty-two (42) of the DCs are confined to a single province (DC 11 and DC41 do not exist). In addition, there are five DCs, which are cross provincial boundaries (CBDC) and are coded CBDC1, CBDC2, CBDC3, CBDC4 and CBDC8. Although DC9 is not classified as CBDC it also crosses provincial boundaries.

Cross-boundary DCs and provinces affected:

Code	DC	Province
CBDC1	Kgalagadi	Northern Cape and North West
CBDC2	Metsweding	Gauteng and Mpumalanga
CBDC3	Sekhukhune cross-boundary	Limpopo and Mpumalanga
CBDC4	Eastern cross-boundary	Limpopo and Mpumalanga
CBDC8	West Rand cross-boundary	Gauteng and North West
DC9	Francis Baard	Northern Cape and North West

### **Metropolitan Areas (Metro):**

Metropolitan areas are conurbations featuring high population density; intense movement of people, goods and services; extensive development; and multiple business districts and industrial areas. There are six metros, as follows:

- Cape Town - City of Cape Town
- Durban – EtheKwini municipality
- East Rand – Ekurhuleni Metropolitan municipality
- Johannesburg - City of Johannesburg Metropolitan municipality
- Port Elizabeth - Nelson Mandela
- Pretoria – City of Tshwane Metropolitan municipality

Cross-boundary Metro and provinces affected:

Code	DC	Province
Pretoria	City of Tshwane Metropolitan Municipality	Gauteng and North West

Spatial data for these district councils/metro boundaries are available on request.

*Gender(Gender)*

(@35 1.)

### **Derived variable:**

This variable is obtained from the Person file and it indicates the gender of the household. Gender of the household member is derived from the question C of the questionnaire's FLAP.

### **Final code list**

- 1 = Male

2 = Female  
9 = Unspecified

*Age (Age)* (@36 3.)

This variable is obtained from the Person file and it indicates the age of the household member. Age of the household member is obtained from the question D of the questionnaire's FLAP.

### Final code list

Valid range: 15 – 108

Unspecified: 999

*Age group (Agegrp)* (@39 2.)

### Derived from age

#### Final code list

04 = 15 - 19 years

05 = 20 - 24 years

06 = 25 - 29 years

07 = 30 - 34 years

08 = 35 - 39 years

09 = 40 - 44 years

10 = 45 - 49 years

11 = 50 - 54 years

12 = 55 - 59 years

13 = 60 - 64 years

14 = 65 - 69 years

15 = 70 - 74 years

16 = 75 - 79 years

17 = 80 - 84 years

18 = 85 +

99 = Unspecified

*Population group (Popgrp)* (@41 1.)

### Derived variable:

This variable indicating the population group of the household members aged 15 years and above. Population group of the household member is derived from the question E of the questionnaire's FLAP.

### Final code list

1 = African/Black

2 = Coloured

3 = Indian/Asian

4 = White

9 = Other and unspecified

*Highest education level (Q13aHiEd)* (@42 2.)

**Derived variable:**

The derived variable indicating the highest level of education of the household member. This variable was derived from the question 1.3a (See Person file).

**Final code list**

- 00 = No schooling
- 01 = Grade R / 0
- 02 = Grade 1 / Sub A
- 03 = Grade 2 / Sub B
- 04 = Grade 3 / Standard 1
- 05 = Grade 4 / Standard 2
- 06 = Grade 5 / Standard 3
- 07 = Grade 6 / Standard 4
- 08 = Grade 7 / Standard 5
- 09 = Grade 8 / Standard 6 / Form 1
- 10 = Grade 9 / Standard 7 / Form 2
- 11 = Grade 10 / Standard 8 / Form 3
- 12 = Grade 11 / Standard 9 / Form 4
- 13 = Grade 12 / Standard 10 / Form 5/Matric
- 14 = NTC I
- 15 = NTC II
- 16 = NTC III
- 17 = Diploma / certificate with less than Grade 12 / Std 10
- 18 = Diploma with less than Grade 12 / Std 10
- 19 = Certificate with Grade 12 / Std 10
- 20 = Diploma with Grade 12 / Std 10
- 21 = Bachelors Degree
- 22 = Bachelors Degree and Diploma
- 23 = Honours Degree
- 24 = Higher Degree (Masters, Doctorate)
- 25 = Other
- 26 = Don't know
- 99 = Unspecified

*Study field (Q13bArea)*

(@44 2.)

**Derived variable:**

The derived variable indicating the study field of the household member. This variable was derived from the question 1.3b (See Person file).

**Final code list**

- 01 = Communication studies and language
- 02 = Education, training and development
- 03 = Manufacturing, engineering and technology
- 04 = Human and social studies

- 05 = Law, military science and security
- 06 = Health sciences and social services
- 07 = Agriculture and nature conservation
- 08 = Culture and arts
- 09 = Business, commerce and management studies
- 10 = Physical, mathematical, computer and life sciences
- 11 = Services
- 12 = Physical planning and construction
- 13 = Don't know
- 88 = Not applicable
- 99 = Unspecified

*Skills/Training (Q14Skltr)*

@46 1.)

**Derived variable:**

This is a derived variable indicating whether household member have been trained in skills that can be used for work. This variable was derived from the question 1.4. (See Person file).

**Final code list**

- 1 = Yes
- 2 = No
- 3 = Don't know
- 9 = Unspecified

**SECTION 2**

**Note:** This section was only asked to people aged 15 years and above.

*Person him/herself responding (Q20SelfR)*

(@47 1.)

<b>2.0.a</b>	<p><i>Interviewer to answer</i></p> <p><b>Is the person him/herself responding to questions?</b></p> <p>1 = Yes</p> <p>2 = No</p>
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**Note to users**

This is for the enumerator to answer. It is recommended that if all the members of the household, who qualify for this section, are present they should answer for themselves. It is through this question that the accuracy of the information received can be qualified, as it would reflect whether people answered for themselves or a proxy responded on their behalf.

**Universe**

All members of the households in selected dwelling units aged 15 years and above.

**Final code list**

- 1 = Yes
- 2 = No
- 9 = Unspecified

2.1	In the last seven days, did ..... do any of the following activities, even for only one hour? <i>Show prompt card 2.</i>	YES	NO
	<p><b>a) Run or do any kind of business, big or small, for himself/herself or with one or more partners?</b>  <i>Examples: Selling things, making things for sale, repairing things, guarding cars, brewing beer, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, etc.</i></p>	<input type="checkbox"/>	1 <input type="checkbox"/> 2
	<p><b>b) Do any work for a wage, salary, commission or any payment in kind (excl. domestic work)?</b>  <i>Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing.</i></p>	<input type="checkbox"/>	1 <input type="checkbox"/> 2
	<p><b>c) Do any work as a domestic worker for a wage, salary, or any payment in kind?</b></p>	<input type="checkbox"/>	1 <input type="checkbox"/> 2
	<p><b>d) Help unpaid in a household business of any kind?</b>  <i>Examples: Help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc. Don't count normal housework.</i></p>	<input type="checkbox"/>	1 <input type="checkbox"/> 2
	<p><b>e) Do any work on his/her own or the household's plot, farm, food garden, cattle post or kraal or help in growing farm produce or in looking after animals for the household?</b>  <i>Examples: ploughing, harvesting, looking after livestock.</i></p>	<input type="checkbox"/>	1 <input type="checkbox"/> 2
	<p><b>f) Do any construction or major repair work on his/her own home, plot, cattle post or business or those of the household?</b></p>	<input type="checkbox"/>	1 <input type="checkbox"/> 2
	<p><b>g) Catch any fish, prawns, shells, wild animals or other food for sale or household food?</b></p>	<input type="checkbox"/>	1 <input type="checkbox"/> 2
	<p><b>h) Beg for money or food in public?</b></p>	<input type="checkbox"/>	1 <input type="checkbox"/> 2

### Note to users

This question is applicable to all household members aged 15 years and above, regarding their involvement in the economic activities in the seven days prior to the interview. This is part of the questionnaire where there would be a differentiation between economically active population and those who are not economically active. The instruction to the enumerators is that they should consider those activities that lasted for an hour within the seven days. In order to be certain that the categories have been answered there should either be "Yes" or "No" in all of them. Most importantly, is that if there is "Yes" to any part of this question there should be skip to Section 4. If all the categories are "No" there should be a continuation to the next question.

### Universe

All members of the households in selected dwelling units aged 15 years and above.

### Final code list

*Own business (Q21aOwnB)* (@48 1.)

a. Run or do any kind of business, big or small, for himself/herself or with one or more partners?

1 = Yes

2 = No

9 = Unspecified

*Paid work (Q21bPaid)* (@49 1.)

b. Do any work for a wage, salary, commission or any payment in kind (excluding domestic work)?

1 = Yes

2 = No

9 = Unspecified

*Domestic work (Q21cDome)* (@50 1.)

c. Do any work as a domestic worker for a wage, salary, or any payment in kind?

1 = Yes

2 = No

9 = Unspecified

*Unpaid work (Q21dUnPd)* (@51 1.)

d. Help unpaid in a household business of any kind?

1 = Yes

2 = No

9 = Unspecified

*Farm work (Q21eFarm)* (@52 1.)

e. Do any work on his/her own or the household's plot, farm, food garden, cattle post or kraal or help in growing farm produce or in looking after animals for the household?

1 = Yes

2 = No

9 = Unspecified

*Construction or major repair work (Q21fCons)* (@53 1.)

f. Do any construction or major repair work on his/her own home, plot, cattle post or business or those of the household?

1 = Yes

2 = No

9 = Unspecified

*Catch fish (Q21gCtch)* (@54 1.)

g. Catch any fish, prawns, shells, wild animals or other food for sale or household food?

1 = Yes

2 = No

9 = Unspecified

*Beg for money/ food (Q21hBeg)* (@55 1.)

h. Beg for money or food in public?

1 = Yes

2 = No

9 = Unspecified

*Temporary absent but have a job (Q22HaveW)*

(@56 1.)

<b>2.2</b>	If "NO" to all parts of Question 2.1 <b>Even though ..... did not do any of these activities in the last seven days, does he/she have a job, business, or other economic or farming activity that he/she will definitely return to?</b> <i>For agricultural activities, the off-season in agriculture is not a temporary absence.</i> 1 = Yes 2 = No <p style="text-align: right;">→ <i>Go to Section 3</i></p>
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### Note to users

This is only applicable to household members who answered "No" to all the categories in (Q 2.1). The main intention of this question is to determine whether people have not done anything in the last seven days as it has been reflected in the previous question. The enumerators are instructed that for agricultural activities, any off-season in that field, people are considered to be active in their current jobs, and therefore economically active. For "No" response there should be a skip to Section 3.

### Universe

All members of the households in selected dwelling units aged 15 years and older who were not involved in economic activities in the seven days prior to the interview.

### Final code list

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Main reason absent from work (Q23RsnaB)*

(@57 2.)

<b>2.3</b>	<p><b>What was the main reason ..... was absent from this activity in the last seven days? Mark only one reason</b></p> <p>01 = Own illness or injury  02 = Caring for family or others (except maternity/paternity leave)  03 = Maternity or paternity leave  04 = Other family/community obligations (funerals, meetings)  05 = Strike/Stay-away/Lockout  06 = Problems with transport  07 = Bad weather  08 = Vacation, leave  09 = Study or training leave  10 = Unrest (violence)  11 = Temporarily laid off/Reduction in economic activity  12 = Other reason, <i>specify</i> .....</p>
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### Note to users

This question is aimed at finding out the reasons why people were absent from their normal activities in the seven days prior to the interview. If more than one reason is given, only the main one is recorded. A provision is made to specify the reasons that are not on the pre-coded list.

### Universe

Members of the household aged 15 years and older who were not involved in economic activities in the seven days prior to the interview but have a job/business to return to.

### Final code list

- 01 = Own illness or injury
- 02 = Caring for family or others (except maternity / paternity leave)
- 03 = Maternity or paternity leave
- 04 = Other family / community obligations (funerals, meetings)
- 05 = Strikes / stay-away /lockout
- 06 = Problems with transport
- 07 = Bad weather
- 08 = Vacation, leave
- 09 = Study or training leave
- 11 = Temporarily laid off / reduction in economic activity
- 12 = Other reason
- 88 = Not applicable
- 99 = Unspecified

*When intend to start working (Q24Start)*

(@59 1.)

<b>2.4</b>	<p><b>When does ..... intend to start working?</b></p> <p>1 = Within a week  2 = Within two weeks  3 = Within four weeks  4 = Later than four weeks from now  5 = Don't know</p>
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### Note to users

The question seeks to find out when the people who were absent from normal activities intend going back to work. After this question the instruction is to go to Section 4 since Section 3 is not applicable to people involved in economic activities.

## Universe

Members of the household aged 15 years and older who were not involved in economic activities in the seven days prior to the interview but have a job/business to return to.

### Final code list

- 1 = Within a week
- 2 = Within two weeks
- 3 = Within four weeks
- 4 = Later than four weeks from now
- 5 = Don't know
- 8 = Not applicable
- 9 = Unspecified

### SECTION 3 (Unemployment and non-economic activities)

Note: This section was asked only to household members aged 15 years and above who did not work in the seven days prior to the interview and did not have a job.

<b>3.1</b>	<p><b>How does ..... support him/herself?</b></p> <ul style="list-style-type: none"> <li>1 = Did odd jobs during the past seven days</li> <li>2 = Supported by persons in the household</li> <li>3 = Supported by persons not in the household</li> <li>4 = Supported by charity, church, welfare, etc.</li> <li>5 = Unemployment Insurance Fund (UIF)</li> <li>6 = Savings or money previously earned</li> <li>7 = Old age or disability pension</li> <li>8 = Other sources, e.g. bursary, study loan</li> </ul> <p><b>If "YES" to response category 1</b>  → <i>Go back to Q2.1 for that person</i></p>
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## Note to users

This is applicable to all person's unemployed or not economically active regardless of whether a person has worked before or not. The interest in this question is to find out how people support themselves even though they are not working. The enumerator is instructed to ask all the given categories. There should either be a "Yes" or a "No" for each category. For any other reason that is not categorised the enumerator has to complete the information in the provided space. If the answer is code "1 = Did odd jobs during the past seven days" where a person "did odd jobs during the seven days prior to the interview" the instruction is to go back to (Q2.1).

## Universe

All household members aged 15 years and above who are unemployed and not economically active.

### Final code list

*Did odd jobs (Q31OddJO)*

(@60 1.)

- 1. Did odd jobs during the past seven days

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Supported by persons in the household (Q31inHHP)* (@61 1.)

2. Supported by persons in the household

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Supported by persons not in the household (Q31notHH)* (@62 1.)

3. Supported by persons not in the household

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Supported by charity, church, welfare, etc (Q31Chari)* (@63 1.)

4. Supported by charity, church, welfare, etc

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Unemployment Insurance Fund (Q31UIFSU)* (@64 1.)

5. Unemployment Insurance Fund (UIF)

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Savings or money previously earned (Q31Savin)* (@65 1.)

6. Savings or money previously earned

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Old age or disability pension (Q31Pensi)* (@66 1.)

7. Old age or disability pension

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

Other sources e.g. bursary, study loan (Q31Othrs)

(@67 1.)

8. Other sources, e.g. bursary, study loan

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

Reason for not working (Q32YnotW)

(@68 2.)

<b>3.2</b>	<b>Why did ..... not work during the past seven days?</b>
	01 = Has found a job, but is only starting at a definite date in the future → <b>Go to Q 3.12</b>
	02 = Scholar or student <u>and</u> prefers not to work
	03 = Housewife/homemaker <u>and</u> prefers not to work
	04 = Retired <u>and</u> prefers not to seek work
	05 = Illness, invalid, disabled or unable to work (handicapped)
	06 = Too young or too old to work
	07 = Seasonal worker, e.g. fruit picker, wool-shearer
	08 = Lack of skills or qualifications for available jobs
	09 = Cannot find any work
	10 = Cannot find suitable work (salary, location of work or conditions not satisfactory)
	11 = Contract worker, e.g. mine worker resting according to contract
	12 = Retrenched
	13 = Other reason

## Note to users

This is applicable to all household members aged 15 years and above who did not work and did not have a job to return to in the last seven days prior to the interview. The intention of this question is to find out the reasons people were not working in the seven days prior to the interview. For any other reason that is not specified in the given categories there is provision to specify. However, if the person has found a job and is supposed to start at a definite date in the future then skip to (Q 3.12).

## Universe

All household members aged 15 years and above who did not work and did not have a job to return to in the seven days prior to the interview.

## Final code list

01 = Has found a job, but is only starting at a definite date in the future

02 = Scholar or student and prefers not to work

03 = Housewife/homemaker and prefers not to work

04 = Retired and prefers not to seek formal work

05 = Illness, invalid, disabled or unable to work (handicapped)

06 = Too young or too old to work

07 = Seasonal worker, e.g. fruit picker, wool-shearer

08 = Lack of skills or qualifications for available jobs

09 = Cannot find any work

10 = Cannot find suitable work (salary, location of work or conditions not satisfactory)

11 = Contract worker, e.g. mine worker resting according to contract

12 = Recently retrenched

13 = Other reason

88 = Not applicable

99 = Unspecified

*Any job offered (Q33JobOf)*

(@70 1.)

<b>3.3</b>	<b>Has .....been offered any job in the past 6 months and he/she turned it down?</b> 1 = Yes 2 = No
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### Note to users

This question is intended to finding out if people have been offered jobs in the 6 months prior to the interview but turned them down though they are not working.

### Universe

All household members aged 15 years and above who did not work and did not have a job to return to in the seven days prior to the interview.

### Final code list

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Knowledge of any available work (Q34WrkRe)*

(@71 1.)

<b>3.4</b>	<b>Does ..... know of any available work for which ....has the relevant qualification but is not willing to do?</b> 1 = Yes 2 = No <b>→ Go to Q 3.6</b>
------------	--

### Note to users

The question intends to establish if there are jobs available, for which people are qualified for, but people are not willing to do such jobs. The instruction is to go to (Q3.6) if the answer is "No".

### Universe

All household members aged 15 years and above who did not work and did not have a job to return to in the seven days prior to the interview.

### Final code list

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Reason not willing to work (Q35WhyNo)*

(@72 1.)

<b>3.5</b>	<p><b>Why would .....not be willing to do this work?</b></p> <p>1 = Wages too low  2 = Job is not permanent  3 = Location (work too far)  4 = Working conditions unsuitable  5 = Work not legal  6 = Attending an educational institution  7 = Other</p>
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**Note to users**

This question is applicable to people not working and know of available jobs for which they qualify for but are not willing to do these jobs. The question seeks to establish the reasons why people wouldn't be willing to do the available jobs for which they qualify for.

**Universe**

All household members aged 15 years and above who did not work and did not have jobs to return to but know of available jobs for which they are qualified but are not willing to do these jobs.

**Final code list**

- 1 = Wages too low
- 2 = Job is not permanent
- 3 = Location (work too far)
- 4 = Working conditions unsuitable
- 5 = Work not legal
- 6 = Attending an educational institution
- 7 = Other
- 8 = Not applicable
- 9 = Unspecified

*Accept job if offered (Q36Accep)*

(@73 1.)

<b>3.6</b>	<p><b>If a suitable job is offered, will ... .. accept it?</b></p> <p>1 = Yes  2 = No  3 = Don't know } → <i>Go to Q 3.12</i></p>
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**Note to users**

This question is applicable to people not working, know of available jobs for which they qualify for but are not willing to do these jobs. The interest is in finding out if suitable jobs were offered people would be willing to accept them. If the response to this question is a "No" or a "Don't know" then skip to (Q 3.12).

**Universe**

All household members aged 15 years and above who did not work and did not have jobs to return to in the seven days prior to the interview.

**Final code list**

- 1 = Yes

- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*How soon can start working (Q37WhnSt)*

(@74 1.)

<b>3.7</b>	<p><b>How soon can ..... start work?</b></p> <ul style="list-style-type: none"> <li>1 = Within a week</li> <li>2 = Within two weeks</li> <li>3 = Within four weeks</li> <li>4 = Later than four weeks from now</li> <li>5 = Don't know</li> </ul>
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### Note to users

This question is applicable to people that answered “Yes” in (Q3.6). It seeks to find out how soon people are willing to start work, if offers are made to them.

### Universe

All household members aged 15 years and above who did not work and did not have jobs to return to in the seven days prior to the interview and are willing to accept jobs if offered.

### Final code list

- 1 = Within a week
- 2 = Within two weeks
- 3 = Within four weeks
- 4 = Later than four weeks from now
- 5 = Don't know
- 8 = Not applicable
- 9 = Unspecified

<b>3.8</b>	<p><b>During the past four weeks, has ..... taken any action</b></p> <ul style="list-style-type: none"> <li>a) To look for any kind of work</li> <li>b) To start any kind of business</li> </ul> <p>If “no” to <u>both</u> a) and b)                      <b>→ Go to Q 3.11</b></p>	<p><b>Yes    No</b></p> <p><input type="checkbox"/> 1 <input type="checkbox"/> 2</p> <p><input type="checkbox"/> 1 <input type="checkbox"/> 2</p>
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### Note to users

This question is only applicable if a person is prepared to accept a suitable job offer as reflected in (Q 3.7). The interest is to find out whether a person has taken any action to look for a job in the four weeks prior to the interview. The instruction to the numerator is to complete both given categories with either a “Yes ” or a “No” answer. If “No” to both a) and b) the enumerator should skip to (Q3.11).

### Universe

All household members aged 15 years and above.

### Final code list

*Look for work (Q38LookW)*

(@75 1.)

a) To look for any kind of work

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Start business (Q38BgnBu)*

(@76 1.)

b. To start any kind of business

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Steps taken to look for work or start business (Q39Seekh)*

(@77 2.)

<b>3.9</b>	<b>In the past four weeks, what has ..... done to look for work or to start a business?</b> Give only one answer, the main one 1 = Waited/registered at employment agency/trade union 2 = Enquired at workplaces, farms, factories or called on other possible employers 3 = Placed/answered advertisement(s) 4 = Sought assistance from relatives or friends 5 = Looked for land, building, equipment or applied for permit to start own business or farming 6 = Waited at the street side where casual workers are found 7 = Other 8 = Don't know
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## Note to users

The question is intended to find out what the people did to look for work or start their own businesses. If a person has tried several ways of finding work, the most important one or the one on which he/she has spent the most time is recorded.

## Universe

All household members aged 15 years and above who are willing to accept jobs if offered and have tried to look for work in the four weeks prior to the interview.

## Final code list

1 = Waited/registered at employment agency/trade union

2 = Enquired at workplaces, farms, factories or called on other possible employers

3 = Placed/answered advertisement(s)

4 = Sought assistance from relatives or friends

5 = Looked for land, building, equipment or applied for permit to start own business or farming

- 6 = Waited at the street-side where casual workers are found
- 7 = Other
- 8 = Don't know
- 88 = Not applicable
- 99 = Unspecified

*How long been trying to find work (Q310TimS)*

(@79 2.)

<b>3.10</b>	<p><b>How long has ..... been trying to find work or start a business?</b></p> <ul style="list-style-type: none"> <li>01 = Less than a month</li> <li>02 = 1 month to less than 2 months</li> <li>03 = 2 months to less than 3 months</li> <li>04 = 3 months to less than 4 months</li> <li>05 = 4 months to less than 6 months</li> <li>06 = 6 months to less than 1 year</li> <li>07 = 1 year to less than 3 years</li> <li>08 = 3 years or more</li> <li>09 = Don't know</li> </ul> <p>→ <i>Go to Q 3.12</i></p>
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### Note to users

The question is on the length of time the person spent trying to look for a job. After this question the instruction is to go to (Q3.12).

### Universe

All household members aged 15 years and above who are willing to accept jobs if offered and have tried to look for work in the four weeks prior to the interview.

### Final code list

- 01 = Less than an month
- 02 = 1 month to less than 2 months
- 03 = 2 months to less than 3 months
- 04 = 3 months to less than 4 months
- 05 = 4 months to less than 6 months
- 06 = 6 months to less than 1 year
- 07 = 1 year to less than 3 years
- 08 = 3 years or more
- 09 = Don't know
- 88 = Not applicable
- 99 = Unspecified

*Reason why not look for work/start business (Q311RsnN)*

(@81 2.)

<b>3.11</b>	<p><b>If “No” to both Q 3.8.a and b</b> (has not been looking for work or trying to start a business in the past four weeks)</p> <p><b>What was the main reason why ..... did not try to find work or start a business in the past four weeks?</b></p> <p>01 = Has been temporarily laid off work  02 = Ill health/Injury/Physical disability  03 = Pregnancy  04 = Family considerations/Child care  05 = Undergoing training to help find work  06 = No jobs available in the area  07 = Lack of money to pay for transport to look for work  08 = Unable to find work requiring his/her skills  09 = Lost hope of finding any kind of work  10 = No transport available  11 = Other reason</p>
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### Note to users

The question is seeking for reasons why people, who are not working, did not try to look for work or start their own businesses. It only applies to people who answered “No” to both a) and b) of (Q3.8).

### Universe

All household members aged 15 years and above, and did not have jobs to return to in the four weeks prior to the interview but did not look for work.

### Final code list

- 01 = Has been temporarily laid off work
- 02 = Ill health/injury/physical disability
- 03 = Pregnancy
- 04 = Family considerations/child care
- 05 = Undergoing training to help find work
- 06 = No jobs available in the area
- 07 = Lack of money to pay for transport to look for work
- 08 = Unable to find work requiring his/her skills
- 09 = Lost hope of finding any kind of work
- 10 = No transport available
- 11 = Other reason
- 88 = Not applicable
- 99 = Unspecified

*Ever worked (Q312Ever)*

*(@83 1.)*

<b>3.12</b>	<p><b>Has ..... ever worked for pay, profit or family gain?</b></p> <p>Work could be:  Formal work for salary, wage, profit or unpaid in family business; informal work such as making things for sale, selling things or providing a service; work on a farm or land, whether for a wage or as part of the household's farming activities; casual/ seasonal work</p> <p>1 = Yes  2 = No</p> <p style="text-align: right;"><i>→ Go to Section 5</i></p>
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### Note to users

The interest is in finding out if the person has ever worked for pay, profit or family gain. This includes those who worked for some form of payment or worked unpaid for a family business or farming activities. The instruction for the interviewer is to go to Section 5 if the answer to this question is "No".

### Universe

All household members aged 15 years and above and did not have jobs to return to in the four weeks prior to the interview but did not look for work.

### Final code list

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

### *Time since last worked (Q313TmGa)*

(@84 2.)

<b>3.13</b>	<p><b>How long ago was it since ..... last worked?</b></p> <p>01 = More than a week but less than 1 month  02 = 1 month - less than 2 months  03 = 2 months - less than 3 months  04 = 3 months - less than 4 months  05 = 4 months - less than 5 months  06 = 5 months - less than 6 months  07 = 6 months - less than 1 year  08 = 1 year - less than 2 years  09 = 2 years - less than 3 years  10 = 3 years or more  11 = Don't know</p>
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### Note to users

This is only applicable if there is a "Yes" in the previous question (Q3.12). The interest in this question is in finding out for how long a person has worked in the last job he/she occupied. The enumerator was asked to probe for more information since people of this calibre are usually uncertain of the required information.

### Universe

All household members aged 15 years and above and did not have jobs to return to in the four weeks prior to the interview but did not look for work.

### Final code list

- 01 = More than a week but less than 1 month

- 02 = 1 month - less than 2 months
- 03 = 2 months - less than 3 months
- 04 = 3 months - less than 4 months
- 05 = 4 months - less than 5 months
- 06 = 5 months - less than 6 months
- 07 = 6 months - less than 1 year
- 08 = 1 year - less than 2 years
- 09 = 2 Years – less than 3 years
- 10 = 3 years or more
- 11 = Don't know
- 88 = Not applicable
- 99 = Unspecified

*Kind of work done in last occupation (Q314Occu)*

(@86 4.)

<b>3.14.a</b>	<p><b>What kind of work did ..... do in his/her last job? Give occupation or job title.</b></p> <p><i>Work includes all the activities mentioned earlier</i></p> <p><i>Record at least two words: Car sales person, Office cleaner, Vegetable farmer, Primary School teacher, etc.</i></p> <p><i>For agricultural work on own/family farm/plot, state whether for <u>own</u> use or for <u>sale</u> mostly.</i></p>
<b>3.14.b</b>	<p><b>What were ..... 's <u>main</u> tasks or duties in this job?</b></p> <p><i>Examples: Selling fruit, repairing watches, keeping accounts, feeding and watering cattle, teaching children.</i></p>

### Note to users

This question is applicable to household members who have ever worked. It is important that the main tasks should be in English as the occupational codes are only in that language. The instruction to the enumerator is to ask the respondent the main tasks or duties done in his/her last job given in (Q 3.14.a).

Questions (3.14.a) and (3.14.b) were written-in. The responses were used to determine the occupation. The occupation was coded to four digits on the basis of the South Africa Standard Classification of Occupations (SASCO) (see Occupation code list).

### Universe

All household members aged 15 years and above and did not have jobs to return to in the four weeks prior to the interview but did not look for work.

### Final code list

Valid range: 1110 – 9333

Not applicable: 8888

Unspecified: 9999

*Industry activity of last job(Q315Indu)*

(@90 3.)

3.15.a	<p><b>What was the name of .....’s place of work?</b>  <i>For government or large organisations, give the name of the establishment and branch or division: e.g. Education Dept – Rapele Primary School; ABC Gold Mining, Maintenance Div.</i></p> <p><i>Write ‘Own house’ or ‘No fixed location’, if relevant.</i></p>
3.15.b	<p><b>What were the main goods and services produced at .....’s place of work? What were its main functions?</b>  <i>Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/ restaurant, Primary Education, Delivering newspapers to homes, Transporting goods by rail.</i></p>

### Note to users

This question is applicable to household members who have been performing certain economic activities in the seven days prior the interview. It is important that the service or main goods are in English as the industry codes are only in this language. Although a person may have certain roles and responsibilities within the company she/he is working for, the enumerator is instructed to record the main goods or services produced by the company.

Questions (3.15.a) and (3.15.b) were written-in. The responses were used to determine the industry. The industry was coded to three digits on the basis of the International South Africa Industrial Classification of all Economic Activities (ISIC) 1993 (see elsewhere in documentation for codes).

### Universe

All household members aged 15 years and above and did not have jobs to return to in the four weeks prior to the interview but did not look for work.

### Final code list

Valid range: 010 – 990

Not applicable: 888

Unspecified: 999

## SECTION 4 (Main work activities in the last seven days)

**Note:** This section was asked to all persons 15 years or above who were working or absent from work in the past seven days.

*Kind of work done in main job (Q41Occup)*

(@93 4.)

<p><b>4.1.a</b></p>	<p><b>You said ..... was doing these activities during the last seven days</b> (or was temporarily absent).</p> <p><i>Refer to Q 2.1</i></p> <p><b>What kind of work did ..... do in his/her <u>main</u> job during the last seven days</b> (or usually does, even if he/she was absent in the last seven days)? <b>Give occupation or job title.</b></p> <p><i>Work includes all the activities mentioned in Q2.1</i> <i>Record at least two words: Car sales person, Office cleaner, Vegetable farmer, Primary school teacher, etc.</i> <i>For agricultural work on own/family farm/plot, state whether for <u>own</u> use or for <u>sale</u> mostly.</i></p>
<p><b>4.1.b</b></p>	<p><b>What were ..... 's <u>main</u> tasks or duties in this job?</b> <i>Examples: Selling fruit, repairing watches, keeping accounts, feeding and watering cattle.</i></p>

## Note to users

This question is applicable to household members who have been performing certain economic activities in the seven days prior to the interview. It is important that the main tasks should be in English as the occupational codes are only in that language. The instruction to the enumerator is to ask the respondent the main tasks or duties done or usually done in his/her job given in (Q 4.1.a).

Questions (4.1.a) and (4.1.b) were written-in. The responses from both questions were used to determine the occupation. The occupation was coded to four digits on the basis of the International Standard Classification of Occupations (ISCO 88) (see elsewhere in documentation for codes).

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

## Final code list

Valid range: 1110 – 9333

Not applicable: 8888

Unspecified: 9999

*Main industry activity (Q42Indus)*

(@97 3.)

4.2.a	<p><b>What is the name of .....’s place of work?</b>  <i>For government or large organisations, give the name of the establishment and branch or division: e.g. Education Dept – Rapele Primary School; ABC Gold Mining, Maintenance Div.</i></p> <p><i>Write ‘Own house’ or ‘No fixed location’, if relevant.</i></p>
4.2.b	<p><b>What are the main goods and services produced at .....’s place of work? What are its main functions?</b>  <i>Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail-clothing shop, Manufacture electrical appliances, Bar/ restaurant, Primary Education, Delivering newspapers to homes.</i></p>

## Note to users

This question is applicable to household members who have been performing certain economic activities in the seven days prior to the interview. It is important that the service or main goods are in English as the industry codes are only in this language. Although a person may have certain roles and responsibilities within the company she/he is working with, the enumerator is instructed to record the main goods or services produced by the company.

Questions (4.2.a) and (4.2.b) were written-in. The responses to these two questions were used to determine the industry. The industry was coded to three digits on the basis of the International Standard Industrial Classification of all Economic Activities (ISIC) 1993 (see elsewhere in documentation for codes).

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

## Final code list

Valid range: 010 – 990

Not applicable: 888

Unspecified: 999

*Main work (Q43Mwork)*

*(@100 1.)*

<b>4.3</b>	<p><b>In ..... 's main work was he/she</b></p> <p><b>1 = Working for someone else for pay?</b>  <i>Payment in cash, kind or accommodation.</i>  <i>Category 1 includes all employees: Full time, part-time, casual work, and piecework, <u>except</u> private household work.</i>  → <i>Go to Q 4.4</i></p> <p><b>2 = Working for one or more private households as a domestic employee, gardener or security guard?</b>  <i>Payment in cash, kind or accommodation.</i>  → <i>Go to Q 4.4</i></p> <p><b>3 = Working on his/her own or on a small household farm/plot or collecting natural products from the forest or sea?</b>  → <i>Go to Q 4.14</i></p> <p><b>4 = Working on his/her own or with a partner, in any type of business (including commercial farms)?</b>  → <i>Go to Q 4.14</i></p> <p><b>5 = Helping without pay in a household business?</b>  → <i>Go to Q 4.14</i></p>
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### Note for users

This question establishes whether people are employers, wage earners, self-employed, etc in the main economic activities they are involved in. Only one category must be chosen. If options “1” or “2” are chosen the instruction is to go to (Q4.4) otherwise skip to (Q4.14).

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

- 1 = Working for someone else for pay
- 2 = Working for one or more private households as a domestic employee, gardener or security guard
- 3 = Working on his/her own or on a small household farm/plot or collecting natural products from the forest or sea
- 4 = Working on his/her own or with a partner, in any type of business (including commercial farms)
- 5 = Helping without pay in a household business
- 8 = Not applicable
- 9 = Unspecified

**Note:** That (Q4.4) – (Q4.13) were asked only to those people who work for someone else for pay or working for one or more private households as a domestic employee, gardener or security guards.

*Number of employers working for (Q44NrEmp)*

*(@101 1.)*

<b>4.4</b>	<p><b>Does ..... work for</b></p> <p>1 = One employer</p> <p>2 = More than one employer</p>
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### Note for users

This question is intended to pick up people such as domestic workers, who are employed by different people at different times. It only applies to people who work for someone for some form of payment.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active and are working for someone for pay in the seven days prior to the interview.

### Final code list

- 1 = One employer
- 2 = More than one employer
- 8 = Not applicable
- 9 = Unspecified

<b>4.5</b>	<b>When did ..... start working with the (main) employer mentioned above (firm, institution or private individual)? Give year and month.</b>	
	<i>State year in <b>four</b> figures, e.g. 2002</i>	<b>Year</b>
	<i>State month in <b>two</b> figures, e.g. 08 for August</i>	<b>Month</b>

### Note for users

This question is intended to establish when people started working for the main employer for whom they are working with the aim of checking whether people are staying in one job for a long time or changing jobs often (job stability).

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active and are working for someone for pay in the seven days prior to the interview.

### Final code list

*Year commenced working (Q45Years)* (@102 4.)

Valid range: 1952 - 2007

Not applicable: 8888

Unspecified: 9999

*Month commenced working (Q45MnthS)* (@106 2.)

Valid range: 01 – 12

Not applicable: 88

Unspecified: 99

*Work status (Q46Leng)* (@108 1.)

<b>4.6</b>	<b>Is ..... 's work</b> 1 = Permanent 2 = A fixed period contract 3 = Temporary 4 = Casual 5 = Seasonal 6 = Don't know
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### Note for users

This question seeks to find out how many people, and what types of people, have different levels of job security.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active and are working for someone for pay in the seven days prior to the interview.

### Final code list

- 1 = Permanent
- 2 = A fixed period contract
- 3 = Temporary
- 4 = Casual
- 5 = Seasonal
- 6 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Tools/equipment owner (Q47Tools)*

(@109 1.)

<b>4.7</b>	<b>Who owns the tools and/or equipment that ..... uses at work?</b> 1 = The employer 2 = The person him/herself 3 = Both the employer and the person him/herself 4 = Tools and/or equipment are rented/hired or owned by an outside person or organisation 5 = Not applicable - equipment not used 6 = Don't know
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### Note for users

The question is intended to find out whether the tools and/or equipment people use at work belong to them, their employers or both.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active and are working for someone for pay in the seven days prior to the interview.

### Final code list

- 1 = The employer

- 2 = The person him/herself
- 3 = Both the employer and the person him/herself
- 4 = Tools and/or equipment are rented/hired or owned by an outside person or organisation
- 5 = Not applicable - equipment not used
- 6 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Written employment contract (Q48WrtnC)*

(@110 1.)

<b>4.8</b>	<b>Does ..... have a written contract with the employer?</b>
	1 = Yes
	2 = No
	3 = Don't know

### Note for users

The question is intended to find out if people involved in economic activities have written contracts with their employers. Most domestic workers have written contracts but they may not know it. The interviewers are instructed to probe and make the respondents understand that even a one-page written agreement regarding their work between themselves and the employers qualifies.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active and are working for someone for pay in the seven days prior to the interview.

### Final code list

- 1 = Yes
- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Work under supervision/independently (Q49Super)*

(@111 1.)

<b>4.9</b>	<b>Does anyone directly supervise the work ..... does or does he/she work independently?</b>
	1 = Work supervised
	2 = Work independently
	3 = Don't know

### Note for users

The question seeks to establish if people involved in economic activities work under direct supervision of some people senior to them or they work independently.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active and are working for someone for pay in the seven days prior to the interview.

## Final code list

- 1 = Work supervised
- 2 = Work independently
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Who pays income (Q410WhoP)*

(@112 1.)

<b>4.10</b>	<b>Who pays .....</b> <ul style="list-style-type: none"><li>1 = The establishment/enterprise/individual for which he/she works</li><li>2 = A labour broker</li><li>3 = A contractor or agency</li><li>4 = Other</li><li>5 = Don't know</li></ul>
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## Note for users

This question is intended to test the extent to which workers are being employed indirectly and what type of worker is affected. There are indications that more and more workers are not being employed directly by the main employer at the place where they work. Contract workers are covered by the Basic Conditions of Employment Act (BCEA), but may have different conditions and benefits than directly employed workers.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active and are working for someone for pay in the seven days prior to the interview.

## Final code list

- 1 = The establishment/enterprise/individual for which he/she works
- 2 = A labour broker
- 3 = A contractor or agency
- 4 = Other
- 5 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Contribution to pension or retirement fund (Q411Pens)*

(@113 1.)

<b>4.11</b>	<b>Does ..... 's employer contribute to any pension/retirement fund?</b> 1 = Yes 2 = No 3 = Don't know
-------------	---

### Note for users

This question intends to find out if employers contribute to the pension fund for their employees because this is one of the important benefits that some employed workers get. The information gathered through this question will help the government in its plans for state pensions and other social security schemes.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active and are working for someone for pay in the seven days prior to the interview.

### Final code list

- 1 = Yes
- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Paid leave (Q412Leav)*

(@114 1.)

<b>4.12</b>	<b>Does ..... get any paid leave?</b> 1 = Yes 2 = No 3 = Don't know
-------------	--

### Note for users

This question aims at finding out if employers give their employees paid leave since this is a law requirement. The law states that the employees are entitled to three weeks paid leave in a year.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active and are working for someone for pay in the seven days prior to the interview.

### Final code list

- 1 = Yes
- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Trade union membership (Q413TrdU)*

(@115 1.)

<b>4.13</b>	<b>Is ..... a member of a trade union?</b> 1 = Yes 2 = No 3 = Don't know
-------------	---

### Note for users

The question is intended for establishing if people are registered members of trade unions.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

- 1 = Yes
- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

### *Type of business or enterprise (Q414Typb)*

(@116 2.)

<b>4.14</b>	<b>Is the business or enterprise/branch where ..... works</b> 1 = National government 2 = Provincial government 3 = Local government 4 = A government enterprise (Transnet, Telkom, etc.) 5 = A club, community organisation, welfare organisation, NGO, or a church 6 = A co-operative, self-help association, labour union, professional association, or business league 7 = A private business or a private household 8 = Self-employed 9 = Don't know
-------------	--

### Note for users

The question seeks to find out how many people are working for the government and NGOs as well as the numbers working for private companies and those self-employed.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

- 1 = National government

- 2 = Provincial government
- 3 = Local government
- 4 = A government enterprise (Transnet, Telkom, etc.)
- 5 = A club, community organisation, welfare organisation, NGO or a church
- 6 = A co-operative, self-help association, labour union, professional association, or business league
- 7 = A private business or a private household
- 8 = Self-employed
- 9 = Don't know
- 88 = Not applicable
- 99 = Unspecified

*Total salary/ pay (Q415aSal)*

(@118 7.)

<b>4.15.a</b>	<p><b>What is .....’s total salary/pay at his/her <u>main</u> job?</b>  <i>Including overtime, allowances and bonus, before any tax or deductions.</i>  <b>Rand</b></p> <p><i>Give amount in whole figures, without any text or decimals</i>  <b>If “REFUSE” or “DON’T KNOW” → Go to Q 4.15.c</b></p>
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### Note to users

This question is applicable to household members who have been performing certain economic activities in the seven days prior to the interview (from (Q 2.1) and (Q 2.2): “Yes”). The total salary includes overtime, allowances, bonus before any deductions or tax. The enumerators are instructed to give the amounts in whole figures without any text or decimals. For none response, refusals and don't know there should be a skip to (Q 4.15.c).

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

Valid range: 0000001 – 0650000

Not applicable: 8888888

Unspecified: 9999999

*Salary period (Q415bSal)*

(@125 1.)

<b>4.15.b</b>	<p><b>Only if amount given in 4.15.a</b>  <b>Is this</b>          1 = Per week          2 = Per month          3 = Annually</p>
---------------	---

### Note to users

This question is applicable to household members who have been performing certain economic activities in the seven days prior to the interview (from (Q 2.1) and (Q 2.2): “Yes”) and have provided an amount in (Q4.15.a). Based on the information given in (Q4.15.a), this question seeks to find out if the given amount is on a weekly, monthly or annual basis.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview and have provided their total salary.

## Final code list

1 = Per week

2 = Per month

3 = Annually

8 = Not applicable

9 = Unspecified

*Income categories (Q415cSal)*

(@126 2.)

<b>4.15.c</b>	<b>Only if “REFUSE” or “DON’T KNOW” in 4.15.a</b>		
	<i>Show the categories. Make sure the respondent points at the correct income column (weekly, monthly, annually) on prompt card 3 and mark the applicable code.</i>		
	<b>Weekly</b>	<b>Monthly</b>	<b>Annually</b>
01	None	None	None
02	R1 - R46	R1 - R200	R1 - R2 400
03	R47 - R115	R201 - R500	R2 401 - R6 000
04	R116 - R231	R501 - R1 000	R6 001 - R12 000
05	R232 - R346	R1 001 - R1 500	R12 001 - R18 000
06	R347 - R577	R1 501 - R2 500	R18 001 - R30 000
07	R578 - R808	R2 501 - R3 500	R30 001 - R42 000
08	R809 - R1 039	R3 501 - R4 500	R42 001 - R54 000
09	R1 040 - R1 386	R4 501 - R6 000	R54 001 - R72 000
10	R1 387 - R1 848	R6 001 - R8 000	R72 001 - R96 000
11	R1 849 - R2 540	R8 001 - R11 000	R96 001 - R132 000
12	R2 541 - R3 695	R11 001 - R16 000	R132 001 - R192 000
13	R3 696 - R6 928	R16 001 - R30 000	R192 001 - R360 000
14	R6 929 or more	R30 001 or more	R360 001 or more
15	Don't know	Don't know	Don't know
16	Refuse	Refuse	Refuse

## Note to users

This question is applicable to household members who have been performing certain economic activities in the seven days prior to the interview (from (Q 2.1) and (Q 2.2): “Yes”). This question is only applicable if there was no answer in (Q 4.15.a), thus in case of a non-response, refusal or don’t know. Since this kind of information is very personal the enumerator is instructed to show a “score card” to the respondents for them to choose the category in which they fall. They are also asked to inform the respondent that there are certain acts that protect individuals in cases of these nature, so Statistics South Africa as a government department is therefore compelled to abide by them.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview and did not provide their total salary.

## Final code list

Valid range: 01 – 16

Not applicable: 88

Unspecified: 99

*Number of employees (Q416NrWo)*

(@128 1.)

<b>4.16</b>	<b>How many regular workers has the organisation/business/enterprise/branch where ..... works, including him/herself?</b> 1 = 1 2 = 2 - 4 3 = 5 - 9 4 = 10 - 19 5 = 20 - 49 6 = 50 or more 7 = Don't know
-------------	--

### Note to users

Interest in this question is on the size of the organization/business in terms of it being formal or informal. The question seeks to determine how many people are usually employed per type of organization/business.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

## Final code list

1 = 1

2 = 2 - 4

3 = 5 - 9

4 = 10 - 19

5 = 20 - 49

6 = 50 or more

7 = Don't know

8 = Not applicable

9 = Unspecified

*Registered company or close corporation (Q417Regi)*

(@129 1.)

<b>4.17</b>	<b>Is the organisation/ business/ enterprise/ branch where... works a registered company or close corporation?</b> 1 = Yes 2 = No 3 = Don't know
-------------	---

### Note to users

The aim of this question is to establish if the organizations that people work for are formal or informal based on whether these businesses/organizations are registered and provide their employees with basic benefits.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

## Final code list

- 1 = Yes
- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*UIF Deductions (Q418UIFC)*

(@130 1.)

<b>4.18</b>	<b>Is the organisation/ business/ enterprise/ branch where... works deducting UIF contributions for him/her?</b> 1 = Yes 2 = No 3 = Don't know
-------------	---

## Note to users

The aim of this question is to establish if the organizations that people work for are formal or informal based on whether these businesses/organizations are registered and provide their employees with basic benefits.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

## Final code list

- 1 = Yes
- 2 = No, because his/her income is above UIF limit
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Medical aid or health insurance contribution (Q419MedA)*

(@131 1.)

<b>4.19</b>	<p><b>Does the organisation/ business/ enterprise where...works provide contributions towards membership of a medical aid fund or health insurance for him/her?</b></p> <p>1 = Yes, for him/herself only  2 = Yes, for him/herself and his/her dependants  3 = Yes, but he/she is not using it  4 = No medical aid benefits provided  5 = Don't know</p>
-------------	--

### Note to users

The aim of this question is to establish if the organizations that people work for are formal or informal based on whether these businesses/organizations are registered and provide their employees with basic benefits.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

- 1 = Yes, for him/herself only
- 2 = Yes, for him/herself and his/her dependants
- 3 = Yes, but he/she is not using it
- 4 = No medical aid benefits provided
- 5 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Registered for VAT (Q420VatR)*

(@132 1.)

<b>4.20</b>	<p><b>Is the organisation/ business/ enterprise/ branch where...works registered for VAT?</b></p> <p>1 = Yes  2 = No  3 = Don't know</p>
-------------	--

### Note to users

The aim of this question is to establish if the organizations/buisnesses that people work for are registered for VAT.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

- 1 = Yes

- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Registered for income tax (Q421Inco)*

(@133 1.)

<b>4.21</b>	<p><b>Is the organisation/ business/ enterprise/ branch where...works registered for income tax?</b></p> <p>1 = Yes 2 = No 3 = Don't know</p>
-------------	---

### Note to users

The aim of this question is to establish if the organisations/buisnesses that people work for are registered for income tax.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

- 1 = Yes
- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Type of business sector (Q422Sect)*

(@134 1.)

<b>4.22</b>	<p><b>Is the organisation/ business/ enterprise/ branch where ..... works</b></p> <p>1 = In the formal sector 2 = In the informal sector (including domestic work) 3 = Don't know</p> <p><i>Formal sector employment is where the employer (institution, business or private individual) is registered perform the activity. Informal sector employment is where the employer is not registered.</i></p>
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### Note to users

The question is intended on finding out, in the respondent's opinion, if the organizations they work for are in the formal or informal sector. Formal sector employment refers to cases where the employer is registered (i.e. registered for VAT) to perform the activities, if not the employment sector is regarded informal.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

## Final code list

- 1 = In the formal sector
- 2 = In the informal sector (including domestic work)
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

### *Location of business/enterprise/branch (Q423Loca)*

(@135 2.)

<b>4.23</b>	<b>Where is the business/ enterprise/ branch where ..... works located?</b> <ul style="list-style-type: none"><li>1 = In the owner's home/On the owner's farm</li><li>2 = In someone else's home / Private household</li><li>3 = Inside a formal business premises such as factory or office</li><li>4 = At a service outlet such as a shop, school, post office, etc</li><li>5 = At a market</li><li>6 = On a footpath, street, street corner, open space or field</li><li>7 = No fixed location</li><li>8 = Other</li></ul>
-------------	---

## Note to users

The interest in this question is in the location of the businesses where people work. These include private households for domestic workers as well as street for street vendors.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

## Final code list

- 1 = In the owner's home/On the owner's farm
- 2 = In someone else's home / Private household
- 3 = Inside a formal business premises such as factory or office
- 4 = At a service outlet such as a shop, school, post office, etc
- 5 = At a market
- 6 = On a footpath, street, street corner, open space or field
- 7 = No fixed location
- 8 = Other
- 88 = Not applicable
- 99 = Unspecified

## Hours worked

<b>4.24</b>	<p><b>How many hours, including overtime, did ..... work during the last seven days</b></p> <p>a. In his/her main job/activity</p> <p>b. In all other work activities (<i>See Q 2.1</i>)</p> <p>c. In total</p> <p>Add a + b and confirm that c is correct.</p>
-------------	---

### Note to users

If there are multiple activities performed in the seven day prior to the interview as indicated in (Q2.1), the number of hours worked in the main job should be stated in part a), number of hours worked in other work activities should be stated in part b) and the overall total in part c) of the question.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

*Hours worked past week –main job (Q424aHrs)* (@137 3.)

a) In his/her main job/activity

Valid range: 000 - 196

Not applicable: 888

Unspecified: 999

*Hours worked past week – other activities (Q424bHrs)* (@140 3.)

b) In all other work activities

Valid range: 000 – 098

Not applicable: 888

Unspecified: 999

*Hours worked past week- in total (Q424cHrs)* (@143 3.)

c) In total

Valid range: 000 – 196

Not applicable: 888

Unspecified: 999

*Hours usually work*

<b>4.25</b>	<p><b>How many hours per week, including overtime, does ... usually work?</b></p> <p>a. In his/her main job/activity</p> <p>b. In all other work activities (<i>See Q 2.1</i>)</p> <p>c. In total</p> <p>Add a + b and confirm that c is correct.</p>
-------------	---

### Note to users

If there are multiple activities that a person usually performs the number of hours worked in the main job should be stated in part a), number of hours worked in other work activities should be stated in part b) and the overall total in part c) of the question.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

*Hours usually worked-main job (Q425aHrs)* (@146 3.)

a) In his/her main job/activity

Valid range: 000 – 196

Not applicable: 888

Unspecified: 999

*Hours usually worked-other activities (Q425bHrs)* (@149 3.)

b) In all other activities

Valid range: 000 – 098

Not applicable: 888

Unspecified: 999

*Hours usually worked-total (Q425cHrs)* (@152 3.)

c) In total

Valid range: 000 – 196

Not applicable: 888

Unspecified: 999

*Flexible or fixed working hours (Q426Fixe)* (@155 1.)

<b>4.26</b>	<p><b>Can ..... decide on the number of hours per week during which he/she works, or are these fixed by the employer?</b></p> <p>1 = He/she can decide fully for him/herself</p> <p>2 = He/she can decide, but within a limited range (e.g. flexitime)</p> <p>3 = Number of hours are fixed by his/her employer</p> <p>4 = Don't know</p>
-------------	---

### Note to users

The aim of the question is to find out if people have a say in the number of hours they would like to work per week, whether they can decide to work flexi hours or they have to work the hours as stipulated by the employer without a say.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

1 = He/she can decide fully for him/herself



- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Action to look for extra work (Q429Look)*

(@158 1.)

<b>4.29</b>	<p><b>During the past four weeks, has ..... taken any action to look for or prepare for any extra work?</b></p> <p>1 = Yes 2 = No 3 = Don't know</p> <p style="text-align: right;">} → <i>End of section for this person</i></p>
-------------	--

### Note to users

The question seeks to find out if people have taken an initiative to look for or prepare for any extra work. If the answer is a “No” or “Don’t know” then the instruction is to end the section for the concerned person and go to Section 5.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview, willing to work long hours and can start work in the four weeks after the interview.

### Final code list

- 1 = Yes
- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Activities done to look or prepare for extra work (Q430Seek)*

(@159 2.)

<b>4.30</b>	<p><b>What activities did ..... do to look or prepare for extra work?</b></p> <p><i>Give only one answer, the main one</i></p> <p>1 = Enquired at workplaces, farms, factories or called on other possible employers 2 = Waited/registered at employment agency, labour broker, Department of Labour or trade union 3 = Placed or answered advertisements 4 = Sought assistance from friends or relatives 5 = Looked for land, buildings or equipment or applied for permit to start own business or farming 6 = Waiting at the street-side 7 = Other 8 = Don't know</p>
-------------	--

### Note to users

This question is applicable to people who have taken action to look for or prepare for extra work. The question is intended on finding out about the types of activities people did in search for extra work.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview, willing to work long hours and can start work in the four weeks after the interview.

## Final code list

- 1 = Enquired at workplaces, farms, factories or called on other possible employers
- 2 = Waited/registered at employment agency, labour broker, department of labour or trade union
- 3 = Placed or answered advertisements
- 4 = Sought assistance from friends or relatives
- 5 = Looked for land, buildings or equipment or applied for permit to start own business or farming
- 6 = Waiting at the street-side
- 7 = Other
- 8 = Don't know
- 88 = Not applicable
- 99 = Unspecified

*Type of extra work looking for (Q431TypX)*

(@161 1.)

<b>4.31</b>	<b>Was ..... mostly looking for</b> 1 = The same type of work 2 = Different type of work 3 = Don't know
-------------	--

## Note to users

This question is applicable to people who have taken action to look for or prepare for extra work. The question is aimed at establishing if people have been looking for jobs similar to the one that they are currently doing of different with more hours.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview, willing to work long hours and can start work in the four weeks after the interview.

## Final code list

- 1 = The same type of work
- 2 = Different type of work
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

## **SECTION 5 (This section covers job creation programme or expanded public works programme in the last six months)**

Note: This section was asked for all persons 15 years and over.

*Ever heard of the EPWP programme (Q51Epwpk)*

(@162 1.)

<b>5.1</b>	<b>Has ..... ever heard of the Expanded Public Works Programme (EPWP)?</b> 1 = Yes 2 = No 3 = Don't know } → <i>Go to Q5.3</i>
------------	---

**Note to users**

The EPWP is a nationwide programme which will draw significant numbers of the unemployed into productive work, so that workers gain skills while they work and increase their capacity to earn an income. Note the skip if “No” or “Don’t know” → Go to (Q5.3).

**Universe**

All members of the households in selected dwelling units aged 15 years and above.

**Final code list**

- 1 = Yes
- 2 = No
- 3 = Don't know
- 9 = Unspecified

*Participation in the EPWP programme (Q52Epwpt)*

(@163 1.)

<b>5.2</b>	<b>Has ..... participated in any EPWP programme or project during the past six (6) months?</b> 1 = Yes 2 = No 3 = Don't know
------------	---

**Note to users**

Job creation programmes can involve persons being trained in the manufacturing and sale of goods, e.g. growing vegetables for sale.

**Universe**

All members of the households in selected dwelling units aged 15 years and above.

**Final code list**

- 1 = Yes
- 2 = No
- 3 = Don't know
- 8 = Not applicable
- 9 = Unspecified

*Participating in the job creation programme (Q53GovJo)*

(@164 1.)

<b>5.3</b>	<b>Did ..... work in any government job creation programme or project during the past six (6) months?</b> 1 = Yes 2 = No 3 = Don't know } → <i>Go to Section 6</i>
------------	---

### Note to users

Note the reference period, the past six (6) months. If the answer to this question is “No” or “Don’t know”  
→ Go to Section 6.

### Universe

All members of the households in selected dwelling units aged 15 years and above.

### Final code list

1 = Yes  
2 = No  
3 = Don’t know  
9 = Unspecified

*Name of the job creation programme (Q54ProgN)*

(@165 2.)

<b>5.4</b>	<b>What is the name of the programme or project that ..... worked/participated in during the past six (6) months?</b>  Write sideways if necessary
------------	--

### Note to users

Record the name of the programme or project that the respondent participated in. For codes see Expanded Public Works Programme Code list.

### Universe

All members of the households in selected dwelling units aged 15 years and above.

### Final code list

Valid range: 02 – 68  
Not applicable: 88  
Unspecified: 99

*Where was/is the programme or project*

<b>5.5</b>	<b>Where was/is the programme or project in which ..... worked/participated based?</b>
------------	--

	Province 1 = Western Cape 2 = Eastern Cape 3 = Northern Cape 4 = Free State 5 = KwaZulu-Natal 6 = North West 7 = Gauteng 8 = Mpumalanga 9 = Limpopo Nearest town of above programme or project ..... Write sideways if necessary
--	---

**Note to users**

Ask the respondent to tell you the province as well as the nearest town in which the programme or project that he/she participated in was based. Mark the corresponding box for the province and record the name of the nearest town in the space provided.

**Universe**

All members of the households in selected dwelling units aged 15 years and above.

*Province of programme/project (Q55aProv)*

(@167 2.)

**Final code list**

- 1 = Western Cape
- 2 = Eastern Cape
- 3 = Northern Cape
- 4 = Free State
- 5 = KwaZulu-Natal
- 6 = North West
- 7 = Gauteng
- 8 = Mpumalanga
- 9 = Limpopo
- 88 = Not applicable
- 99 = Unspecified

*Nearest town to programme/project (Q55bTown)*

(@169 5.)

**Final code list**

- Valid range: 00006 – 98509
- Not applicable: 88888
- Unspecified: 99999
- (See: Main place code list)

*Which of the following skills*

<b>5.6</b>	<p><b>Which of the following skills (if any) did ..... acquire during participation in any of the programmes or project mentioned in Q5.4?</b></p> <p>a) Construction related  b) Home based care  c) Early childhood development  d) Forestry  e) Agriculture and animal husbandry  f) Numeracy /literacy  g) HIV/AIDS awareness  h) Career awareness  i) Business related  j) Other, specify in the box at the bottom</p>
------------	---

### Note to users

The question is aimed at establishing the kind of skills acquired during the programmes.

### Universe

All members of the households in selected dwelling units aged 15 years and above and who participated in a job creation programme or expanded public works programme in the past 6 months.

### Final code list

*a. Construction related (Q56aCons)* (@174 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*b. Home based care (Q56bHome)* (@175 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*c. Early childhood development (Q56cChil)* (@176 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*d. Forestry (Q56dFore)* (@177 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*e. Agriculture and animal husbandry (Q56eAgri)* (@178 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*f. Numeracy/ literacy (Q56fNume)* (@179 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*g. HIV/AIDS awareness (Q56gHiva)* (@180 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*h. Career awareness (Q56hCare)* (@181 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*i. Business related (Q56iBusn)* (@182 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*j. Other (Q56jOthr)* (@183 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*Still working in the job creation programme(Q57Still)* (@184 1.)

<b>5.7</b>	<b>Is ..... still working/participating in the programme or project?</b> 1 = Yes 2 = No
------------	---

## Note to users

The question is aimed at establishing the trend of people who participate in the programme.

## Universe

All members of the households in selected dwelling units aged 15 years and above and who participated in a job creation programme or expanded public works programme in the past 6 months.

## Final code list

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

### *Benefits of participating*

<b>5.8</b>	<b>What, if any, were/are the benefits of participating in the programme or project mentioned in Q5.4?</b> a. Got a permanent job b. Started own business using skills and experience acquired c. Opportunity for further training d. Obtained temporary work e. Other, specify .....
------------	--

## Note to users

The question is aimed at establishing the benefits of attending these programmes.

## Universe

All members of the households in selected dwelling units aged 15 years and above and who participated in a job creation programme or expanded public works programme in the past 6 months.

## Final code list

*a. Permanent job (Q58aSust)* (@185 1.)

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*b. Start business (Q58bStar)* (@186 1.)

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*c. Further training (Q58cFurt)* (@187 1.)

- 1 = Yes
- 2 = No

8 = Not applicable

9 = Unspecified

*d. Temporary work (Q58dTemp)*

(@188 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*e. Other (Q58eOthr)*

(@189 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

**SECTION 6 (This section covers information regarding agricultural activities and uncompensated activities in the past 12 months)**

**Note:** This section was asked for all persons 15 years and over.

*Farming activity (Q61FarmA)*

(@190 1.)

<b>6.1</b>	<b>Did ..... grow or help to grow any produce, e.g. maize or other crops, vegetables or fruit, or keep, or help to keep, any stock, e.g. cattle, sheep, goats, horses, even chickens, for sale or for household use during the last 12 months?</b> 1 = Yes 2 = No <p style="text-align: right;"><b>→ Go to Q6.4</b></p>
------------	--

### Note to users

The question is aimed at establishing if people aged 15 years and above were involved in any agricultural activities, either for household consumption or for sale. The instruction is to go to (Q6.4) if the answer to this question is “No”.

### Universe

All members of the households in selected dwelling units aged 15 years and above.

### Final code list

1 = Yes

2 = No

9 = Unspecified

*Months to grow produce*

6.2	During which months was ..... engaged in growing produce or keeping stock in the last 12 months?	Yes	No
	<i>Mark a "YES" or a "NO" for all months</i>		
	September 2006.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	October 2006 .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	November 2006.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	December 2006.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	January 2007.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	February 2007.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	March 2007.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	April 2007.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	May 2007.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	June 2007.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	July 2007.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	August 2007.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2

### Note to users

This question is applicable to people that answered "Yes" in (Q6.1). The interest in this question is on the information regarding to the farming activities throughout the year.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were involved in agricultural activities in the 12 months prior to the interview.

### Final code list

*Farming activity in September 2006 (Q62Sep06)* (@191 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Farming activity in October 2006 (Q62Oct06)* (@192 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Farming activity in November 2006 (Q62Nov06)* (@193 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Farming activity in December 2006 (Q62Dec06)* (@194 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*Farming activity in January 2007 (Q62Jan07)* (@195 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*Farming activity in February 2007 (Q62Feb07)* (@196 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*Farming activity in March 2007 (Q62Mar07)* (@197 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*Farming activity in April 2007 (Q62Apr07)* (@198 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*Farming activity in May 2007 (Q62May07)* (@199 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*Farming activity in June 2007 (Q62Jun07)* (@200 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*Farming activity in July 2007 (Q62Jul07)* (@201 1.)

1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

*Farming activity in August 2007 (Q62Aug07)* (@202 1.)

1 = Yes

- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Reason for farming (Q63FarmW)*

(@203 1.)

<b>6.3</b>	<p><b>Why does ..... grow or help in growing farm produce or keep stock for the household?</b></p> <ul style="list-style-type: none"> <li>1 = As a main source of food for the household</li> <li>2 = As the main source of income/earning a living</li> <li>3 = As an extra source of income</li> <li>4 = As an extra source of food for the household</li> <li>5 = As a leisure activity or hobby, e.g. gardening</li> </ul>
------------	--

### Note to users

This question seeks the reasons for growing farm produce or keeping stock for the household as a way of establishing the extent to which the household depends on what it produces or if the household does these activities for leisure or as hobbies.

### Universe

All members of the households in selected dwelling units aged 15 years and above who were involved in agricultural activities in the 12 months prior to the interview.

### Final code list

- 1 = As a main source of food for the household
- 2 = As the main source of income/earning a living
- 3 = As an extra source of income
- 4 = As an extra source of food for the household
- 5 = As a leisure activity or hobby, e.g. gardening
- 8 = Not applicable
- 9 = Unspecified

*Voluntary work (Q64Volun)*

(@204 1.)

<b>6.4</b>	<p><b>In the last 12 months, did ..... do any uncompensated work for the benefit of a community, neighbourhood, or an interest group?</b></p> <ul style="list-style-type: none"> <li>1 = Yes</li> <li>2 = No</li> </ul> <p style="text-align: right;"><b>→End of Interview 6 for this person.</b></p>
------------	---

### Note to users

This question seeks to establish if people were involved in any voluntary work where a person works for no pay. Usually people volunteer their services in churches, hospitals, old age homes, etc. Activities such as singing, ball playing, or hiking, are included only if they were performed primarily to benefit a broader

group of people. If the respondent answered “No” to this question it is the end of this section for that person.

## Universe

All members of the households in selected dwelling units aged 15 years and above.

## Final code list

1 = Yes

2 = No

9 = Unspecified

### *Type of uncompensated work*

6.5	<b>In which of the following areas was the uncompensated work ..... did in the last 12 months? Was it .....</b>	Yes	No
	a = To help sick or handicapped people in their everyday life activities	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	b = To provide medical care, or counselling, to sick or handicapped people	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	c = To provide training or instruction to others	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	d = To keep law and order in a community	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	e = To maintain or replenish community resources (e.g. building or improving roads, water supply, structures, green areas, etc.)	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	f = To organise cultural events (e.g. music, dance, or performance), sporting events, or recreational activities for a community, neighbourhood, or a group	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	g = To collect money for an organisation/institution	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	h = To organise events to collect money for an organisation/institution	<input type="checkbox"/> 1	<input type="checkbox"/> 2
	i = Something else, <i>specify</i> .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2

## Note to users

This question is intended to find out what voluntary activities people were involved in for no pay in the twelve months prior to the interview.

## Universe

All members of the households in selected dwelling units aged 15 years and above who were involved in uncompensated activities in the 12 months prior to the interview.

## Final code list

### *Help the sick (Q65aVday)*

(@205 1.)

a) To help sick or handicapped people in their everyday life activities.

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Medical care (Q65bMedC)*

(@206 1.)

b) To provide medical care, or counselling, to sick or handicapped people.

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Provision of training (Q65cTrai)*

(@207 1.)

c) To provide training or instruction to others.

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Law and order (Q65dLawk)*

(@208 1.)

d) To keep law and order in a community.

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Maintenance of community resources (Q65eComu)*

(@209 1.)

e) To maintain or replenish community resources (e.g. building or improving roads, water supply, structures, green areas, etc).

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Organise cultural events (Q65fOrge)*

(@210 1.)

f) To organise cultural events (e.g. music, dance, or performance), sporting events, or recreational activities for a community, neighbourhood, or a group.

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Collect money (Q65gColl)*

(@211 1.)

g) To collect money for an organisation/institution.

1 = Yes

2 = No

8 = Not applicable

*Fund raising (Q65hFund)*

(@212 1.)

h) To organise events to collect money for an organisation/institution.

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Something else (Q65iOthr)*

(@213 1.)

i) Something else

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

**Derived variables:**

*Sector of work (Sector)*

(@214 1.)

Derived variable: Derived from Questions 4.1 and 4.22.

Employment Sector

**Final code list**

1 = Formal

2 = Informal

3 = Don't know

4 = Domestic workers

8 = Not applicable

9 = Unspecified

**Code for derivation:**

```
sector=0;
if status1 ne 1 then sector=8;
if occup=10 then sector=4;
if sector ne 4 then sector=q422sect;
```

*Main industry (Indus)*

(@215 2.)

Derived variable: Derived from Question 4.2.

Valid range: 01 – 11

Not applicable: 88

Unspecified: 99

**Code for derivation:**

```
indus = '00';
if status1 ne 1 then indus='88';

if 100<= q42indus=<199 then indus = '01';
if 200<= q42indus=<299 then indus = '02';
if 300<= q42indus=<399 then indus = '03';
if 400<= q42indus=<499 then indus = '04';
if 500<= q42indus=<599 then indus = '05';
```

```

if 600<= q42indus<=699 then indus = '06';
if 700<= q42indus<=799 then indus = '07';
if 800<= q42indus<=899 and q42indus ne 888 then indus = '08';
if 900<= q42indus<=998 then indus = '09';
if q42indus=010 then indus = '10';
if 020<= q42indus<=030 then indus = '11';
if 040<=q42indus<=090 then indus = '12';
if status1 ne 1 and indus ne '88' then indus='88';
if status1=2 and indus ne '88' then indus='88';
if indus='00' and q42indus=999 then indus='99';
if q42indus=888 then indus='88';

```

## Final code list

- 1 = Agriculture, hunting, forestry and fishing
- 2 = Mining and quarrying
- 3 = Manufacturing
- 4 = Electricity, gas and water supply
- 5 = Construction
- 6 = Wholesale and retail trade
- 7 = Transport, storage and communication
- 8 = Financial intermediation, insurance, real estate and business services
- 9 = Community, social and personal services
- 10 = Private households
- 11 = Exterior organisations and foreign government
- 12 = Other
- 88 = Not applicable
- 99 = Unspecified

*Main occupation (Occup)*

(@217 2.)

Derived variable: Derived from Question 4.1.

Valid range: 01 – 10

Not applicable: 88

Unspecified: 99

## Code for derivation:

```

Occup='00';
if (1110<=q41occup<=1999 ) then occup = '01';
if (2111<=q41occup<=2999 ) then occup = '02';
if (3111<=q41occup<=3999 ) then occup = '03';
if 4111<=q41occup<=4999 then occup = '04';
if (5111<=q41occup<=5999 ) then occup = '05';
if (6111<=q41occup<=6999 ) then occup = '06';
if 7111<=q41occup<=7999 then occup = '07';

```

```

if (8111<=q41occup=<8999) and q41occup ne 8888 then occup = '08';
if (9111<=q41occup=<9998) then occup = '09';
if q41occup=9131 and indus=10 then occup = '10';

if q41occup= '0850' then occup = '97';
if occup='00' and q41occup='0840' then occup = '91';
if occup='00' and q41occup='0830' then occup = '88';
if occup='00' and q41occup=9999 then occup = '99';
if status1 ne 1 then occup = '88';

```

## Final code list

1 = Legislators, senior officials and managers  
2 = Professionals  
3 = Technical and associate professionals  
4 = Clerks  
5 = Service workers and shop and market sales workers  
6 = Skilled agricultural and fishery workers  
7 = Craft and related trades workers  
8 = Plant and machine operators and assemblers  
9 = Elementary Occupation  
10 = Domestic workers  
88 = Not applicable  
99 = Unspecified

*Previous industry (IndusP)*

(@219 2.)

Valid range: 01 – 11

Not applicable: 88

Unspecified: 99

## Code for derivation:

```

if q312ever=9 and q315indu ne 999 then q312ever=1;
indusp='00';
if status2=1 then indusp=88;
if q312ever=2 then indusp=88;
if q312ever=9 then indusp=99;

if 100<= q315indu=<199 then indusp = '01';
if 200<= q315indu=<299 then indusp = '02';
if 300<= q315indu=<399 then indusp = '03';
if 400<= q315indu=<499 then indusp = '04';

```

```

if 500<= q315indu=<599 then indusp = '05';
if 600<= q315indu=<699 then indusp = '06';
if 700<= q315indu=<799 then indusp = '07';
if 800<= q315indu=<899 and q315indu ne 888 then indusp = '08';
if 900<= q315indu=<998 then indusp = '09';
if q315indu=010 then indusp = '10';
if 020<= q315indu=<030 then indusp = '11';
if 060<= q315indu=090 then indusp = '12';
if status2 ne 1 and q312ever=1 and q315indu=999 then indusp=99;

```

## Final code list

1 = Agriculture, hunting and forestry  
 2 = Mining  
 3 = Manufacturing  
 4 = Electricity, gas and water  
 5 = Construction  
 6 = Wholesale and retail trade  
 7 = Transport, storage and communication  
 8 = Finance and business services  
 9 = Community, social and personal services  
 10 = Private households  
 11 = Exterior organizations and foreign government  
 12 = Other/Activities not adequately defined  
 88 = Not applicable  
 99 = Unspecified

*Previous occupation (OccuPrev)*

(@221 2.)

**Derived variable:** Derived from questions 3.12 and 3.14.

Valid range: 01 – 10

Not applicable: 88

Unspecified: 99

## Code for derivation:

```

occuprev='00';
if status2=1 then occuprev=88;
if q312ever=9 then occuprev=99;

if (1110<=q314occu=<1999 ) then occuprev = '01';
if (2111<=q314occu=<2999 ) then occuprev = '02';
if (3111<=q314occu=<3999 ) then occuprev = '03';
if (4111<=q314occu=<4999 ) then occuprev = '04';
if (5111<=q314occu=<5999 ) then occuprev = '05';
if (6111<=q314occu=<6999 ) then occuprev = '06';
if (7111<=q314occu=<7999 ) then occuprev = '07';
if (8111<=q314occu=<8999 ) and q314occu ne 8888 then occuprev = '08';

```

```

if (9111<=q314occu=<9998 ) then occuprev ='09';
if q314occu=9131 and indusp='10' then occuprev ='10';

if q314occu='0850' then occuprev ='97';
if occuprev=99 and q314occu='0840' then occuprev='91';
if occuprev=99 and q314occu='0830' then occuprev='99';
if status2 ne 1 and q312ever=1 and q314occu=9999 then occuprev='99';
if q312ever=2 or q314occu=8888 then occuprev='88';

```

## Final code list

1 = Legislators, senior officials and managers  
 2 = Professionals  
 3 = Technical and associate professionals  
 4 = Clerks  
 5 = Service workers and shop and market sales workers  
 6 = Skilled agricultural and fishery workers  
 7 = Craft and related trades workers  
 8 = Plant and machine operators and assemblers  
 9 = Elementary Occupation  
 10 = Domestic workers  
 88 = Not applicable  
 99 = Occupation not elsewhere defined, Unspecified

### *Income group (IncmGrp)*

(@223 2.)

Derived variable. Derived from questions 4.15.a, 4.15.b and 4.15.c.

Valid range: 01 – 16

Not applicable: 88

Unspecified: 99

### **Code for derivation:**

```

income=00;
if q415bsal=1 and (q415asal ne 9999999 or q415asal ne 8888888) then income=
q415asal*4;
if q415bsal=2 and (q415asal ne 9999999 or q415asal ne 8888888) then income=
q415asal;
if q415bsal=3 and (q415asal ne 9999999 or q415asal ne 8888888) then
income=q415asal/12;
income=round (income,1);

if q415bsal=9 and (q415asal ne 9999999 or q415asal ne 8888888) then
income=9999999;
if q415asal=9999999 then income=9999999;
if q415asal=8888888 then income=8888888;

if income<1 or q415csal=1 then incmgrp=1;

```

```

if 1<=income<=200 or q415csal=2          then incmgrp=2;
if 201<=income<=500 or q415csal=3       then incmgrp=3;
if 501<=income<=1000 or q415csal=4      then incmgrp=4;
if 1001<=income<=1500 or q415csal=5     then incmgrp=5;
if 1501<=income<=2500 or q415csal=6    then incmgrp=6;
if 2501<=income<=3500 or q415csal=7    then incmgrp=7;
if 3501<=income<=4500 or q415csal=8    then incmgrp=8;
if 4501<=income<=6000 or q415csal=9    then incmgrp=9;
if 6001<=income<=8000 or q415csal=10   then incmgrp=10;
if 8001<=income<=11000 or q415csal=11  then incmgrp=11;
if 11001<=income<=16000 or q415csal=12 then incmgrp=12;
if 16001<=income<=30000 or q415csal=13 then incmgrp=13;
if (30001<=income<=8799999) or q415csal=14 then incmgrp=14;

if q415csal=15 then incmgrp=15;
if q415csal=16 then incmgrp=16;
if income=8888888 and q415csal=88 then incmgrp=88;
if incmgrp=. then incmgrp=99;

```

*Official unemployment definition (Status1)*

(@225 1.)

Derived variable:

Derived from a logical series of questions:

Work activities	(Question 2.1)
Temporary absence	(Question 2.2)
Reasons for not working	(Question 3.2)
Acceptance of job	(Question 3.6)
How soon to start work	(Question 3.7)
Work seeking action	(Question 3.8)

## Note to users

According to the official unemployment definition, a person must satisfy the following three conditions:

The person did not work during the seven days prior to the survey interview, and does not have any job attachment;

Wants to work and is available to start work within 2 weeks;

Has taken active steps to look for work or to start own business in the 4 weeks prior to the interview.

## Final code list:

0 = Not economically active

1 = Employed

2 = Unemployed

### Code for derivation:

```
reason=q31ynotw+0;
```

```
status1=0;
```

```
if q21aownb=1 or q21bpaid=1 or q21cdome=1 or q21dunpd=1
```

```
or q21efarm=1 or q21fcons=1 or q21gctch=1 or q22havew=1
```

```
then status1=1;
```

```
if reason=1 or (7<=reason<=13) then status1=2;
```

```
if status1=2 and (q36accep=>2 or q37whnst>2) then status1=0;
```

```
if status1=2 and (q38lookw>1 and q38bgnbu>1) then status1=0;
if reason=1 then status1=2;
```

*Expanded unemployment definition (Status2)*

(@226 1.)

**Derived variable:**

Derived from a logical series of questions:

- Work activities
- Temporary absence
- Reasons for not working
- Acceptance of job
- How soon to start work

**Note to users**

According to the expanded unemployment definition, a person must satisfy the following two conditions: The person did not work during the seven days prior to the survey interview, and does not have any job attachment; Wants to work and is available to start work within 2 weeks.

Final code list

- 0 = Not economically active
- 1 = Employed
- 2 = Unemployed

**Code for derivation:**

```
status2=0;
```

```
if q21aownb=1 or q21bpaid=1 or q21cdome=1 or q21dunpd=1
or q21efarm=1 or q21fcons=1 or q21gctch=1 or q22havew=1
then status2=1;
```

```
if reason=1 or (7<=reason<=13) then status2=2;
if status2=2 and (q36accep=>2 or q37whnst>2) then status2=0;
if reason=1 then status2=2;
```

*Weight (workers\_wgt)*

(@227 10.4)

Valid range: 4.8988 – 17680.0730